

BOARD OF FIRE COMMISSIONERS  
Chair, Alexis Hill, District 1  
Vice-Chair, Jeanne Herman, District 5  
Michael Clark, District 2  
Mariluz Garcia, District 3  
Clara Andriola, District 4

FIRE CHIEF  
Charles A. Moore

DEPUTY DISTRICT ATTORNEY  
Wade Carner



## Notice of Special Meeting and Agenda

# TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

9:00 a.m.

Tuesday, May 16, 2023

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Recommendation to approve a Memorandum of Understanding (MOU) to define processes for design and pre-construction services for the Apple Fire Station and the respective duties and responsibilities of each party between Washoe County (WC), Apple, Inc. (Apple) and Truckee Meadows Fire Protection District (TMFPD) and authorize the Chair to sign the Agreement.  
(Commission District 4) FOR POSSIBLE ACTION

**Attachments:** [Item #5 Apple MOU between Apple-WC & TMFPD Staff Report](#)  
[Item #5 Apple MOU Phase 1](#)

6. Recommendation to approve Truckee Meadows Fire Protection District Resolution TM04-2023 to augment the district's Fiscal Year 2022-2023 (FY22/23) Capital Projects Fund in the amount of \$212,000 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #6 Capital Fund Budget Augmentation Staff Report](#)  
[Item #6 Capital Fund Budget Augmentation Resolution TM04-23](#)

PUBLIC HEARING (Due to public testimony and discussion, time expended on the following items can vary)

7. Public Hearing discussion and possible action on the Truckee Meadows Fire Protection District Tentative Budget to the adoption of the Final Budget for Fiscal Year 2023-2024 (FY23/24). This item may be continued to Tuesday, May 23, 2023 at 9:00 AM. Estimated FY23/24 general fund revenues are \$47,503,688, and estimated general fund expenditures are (\$46,238,621), the proposed budget also includes expenditures/expenses from the following 7 other funds: Capital Projects Fund (\$1,807,888); Emergency Fund (\$2,878,200); Sick, Annual, and Comp Benefits Fund (\$400,000); Stabilization Fund (\$550,000); Debt Service Fund (\$1,007,141); Worker's Comp Internal Service/Proprietary Fund (\$507,500); and Emergency Medical Services (EMS) Enterprise/Proprietary Fund (\$4,448,347). Total estimated expenditures/expenses under the general fund and additional 7 funds in this proposed budget is approximately (\$57,837,697) plus an additional \$400,000 contingency. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #7 FY23-24 Budget Adoption Staff Report](#)  
[Item #7 FY 23-24 Tentative to Final Budget](#)  
[Item #7 Final Budget Presentation](#)

END OF PUBLIC HEARING

8. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
9. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment