

This agenda has been
Amended
to include updated Names
In Agenda Item #6

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, June 6, 2023

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION
 - A. Recommendation to approve the meeting minutes from the May 2, 2023, and May 16, 2023, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2023-05-02 Draft Meeting Minutes](#)
[Item #5A 2023-05-16 Draft Meeting Minutes](#)

B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District's Board of Fire Commissioners meeting on July 4, 2023, at 10 a.m. and to reschedule the meeting for July 11, 2023, at 9 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B 07-04-2023 Notice of Cancellation & Reschedule Staff Report](#)
[Item #5B 07-04-2023 Notice of Cancellation & Reschedule](#)

C. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on August 1, 2023, at 10 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C 08-01-2023 Notice of Cancellation Staff Report](#)
[Item #5C 08-01-2023 Notice of Cancellation](#)

D. Recommendation to approve and adopt resolution TM04-2023 authorizing overtime and portal-to-portal pay for all Truckee Meadows Fire Protection District employees. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Portal to Portal for all Employees Staff Report](#)
[Item #5D Portal to Portal for all Employees Resolution](#)
[TM04-2023](#)

E. Recommendation to approve the sale of a surplus 1996 Ford F350 4X4 Patrol Truck, VIN # 2FTHF36GITCA30676 (FD222) with 54,417 miles, in “as is” condition from Truckee Meadows Fire Protection District to Palomino Valley General Improvement District, in the amount of \$2,500. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E PVGID Sale of Patrol Truck Staff Report](#)
[Item #5E PVGID Patrol Truck Purchase and Sale Agreement -](#)
[PARTIALLY EXECUTED](#)

F. Recommendation to approve the sale of a surplus 1996 International 4800 Type III Brush Truck, VIN # 1HTSEAA0TH369332 (FD5015), with 50,783 miles, in “as is” condition from Truckee Meadows Fire Protection District to North Lyon County Fire Protection District in the amount of \$20,000. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5F NLCFPD Sale of Brush Truck Staff Report](#)
[Item #5F NLCFPD Brush Truck Purchase and Sale Agreement](#)

G. Recommendation to approve an agreement for Interfacility Transfers and Emergent Transfers between Northern Nevada Medical Center and Northern Nevada Sierra Medical Center and Truckee Meadows Fire Protection District to include the approval of a revised Ambulance Transport Rate schedule incorporating non-emergent ambulance transport/transfer fees. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5G Northern Nevada Health System Transport & Rate](#)
[Schedule Staff Report](#)
[Item #5G Northern Nevada Health System Agreement](#)
[Item #5G Revised Ambulance Transport Rate Schedule](#)

H. Recommendation to retroactively approve an Interlocal Agreement between Washoe County on behalf of the Washoe County Sheriff’s Office and Truckee Meadows Fire Protection District to provide testing and training connected to Self-Contained Breathing Apparatus equipment for the period of May 23, 2023, to May 22, 2025, with an option to extend it for one additional year. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5H SCBA Interlocal 2023 WCSO Agreement Staff Report](#)
[Item #5H SCBA Services Interlocal 2023 WCSO Agreement](#)

I. Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: ARC Health & Wellness LLC, LN Curtis & Sons, NV Energy, Regional Emergency Medical Services, Siddons Martin Emergency Group, LLC, and Spectrum and shall not exceed \$150,000. The supplies and services to be provided by each include, but are not limited to, equipment, equipment repairs, supplies, internet, and utilities. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5I Vendors in Excess of \\$100K Staff Report](#)

J. Recommendation to approve Truckee Meadows Fire Protection District Resolution TM05-2023 to augment the District's Fiscal Year 2022-2023 Capital Projects Fund in the amount of \$63,500 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5J Capital Fund Budget Augmentation Staff Report](#)
[Item #5J Capital Projects Budget Augmentation Resolution](#)
[TM05-2023](#)

K. Recommendation to approve Truckee Meadows Fire Protection District Resolution TM06-2023 to augment the District's Fiscal Year 2022-2023 Emergency Fund in the amount of \$94,500 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5K Emergency Fund Budget Augmentation Staff Report](#)
[Item #5K Emergency Fund Budget Augmentation Resolution](#)
[TM06-2023](#)

L. Recommendation to accept a grant award from the State of Nevada's Division of Public and Behavioral Health in the amount of \$9,090.00 for the purchase of an iSimulate cardiac monitor and if accepted, approve resolution TM07-2023 directing staff to make the necessary budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5L EMS iSimulate Grant Staff Report](#)
[Item #5L EMS iSimulate Grant Resolution TM07-2023](#)
[Item #5L EMS iSimulate Grant Information](#)

M. Recommendation to approve the sale of a surplus 1997 International 4800 Type III Brush Truck, VIN # 1HTSEAAN7VH498140 (FD5021), with 71,083 miles, in “as is” condition from Truckee Meadows Fire Protection District to Paradise Valley Fire District, located in Bonners Ferry, Idaho, in the amount of \$19,500. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5M PVFD Sale of Brush Truck Staff Report](#)
[Item #5M PVFD Brush Truck Purchase and Sale Agreement](#)

N. Recommendation to retro-actively accept and express thoughtful consideration of in-kind donations of space, services, materials, and food items from Starbucks Coffee (Damonte), Doughboy’s Donuts (Damonte), Firehouse Subs (Damonte), Ernest Packaging Solutions (Reno), Wal-Mart (Damonte), and Petro Travel Center (Sparks) for the Battle of the Badges Public Safety Food Drive held on Saturday, May 13, 2023. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5N Battle of Badges Donations Staff Report](#)

O. Recommendation to approve an agreement in the amount of \$47,500 for Professional Design Services between Truckee Meadows Fire Protection District and Paul Cavin Architect, LLC. to provide professional services for design improvements to the Spanish Springs Station 46 Fire Station Apparatus Bay as defined in the proposal dated February 24, 2023. Services to be provided include but are not limited to the design of the apparatus bay addition, verification of code requirements, assistance with the Special Use Permit process, and construction administration. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #5O Cavin Station 46 Bay Staff Report](#)
[Item #5O Cavin Station 46 Bay Proposal](#)
[Item #5O Cavin Station 46 Bay Agreement](#)
[Item #5O Cavin Station 46 Bay - Insurance Exhibit A](#)

End of Consent:

6. Introduction and badge pinning of Promotional Employees
 Adam Crichton - Crew Boss
 Collin Thompson- Squad Boss
 Cameron Moore - Squad Boss
 Logan Nordyke - Squad Boss

7. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

Fire Chief Report: FOR POSSIBLE ACITON

8. A. Informational briefing on operational matters and activities for the month of May 2023 and June 2023 to include the following items:
 1. Green Waste Program Update.
 2. Update on Federal lawsuit regarding the use of red fire retardant.
 3. Wildfire Season update, including a discussion about evacuations versus protecting in place.

- B. April 2023 Response Statistics

Attachments: [Item #8A Chiefs Monthly Report for June 2023](#)
[Item #8B April 2023 Response Statistics](#)

End of Fire Chief Report

9. Recommendation to approve a two-year Interlocal Contract between Truckee Meadows Fire Protection District and the State of Nevada acting by and through the Nevada Division of Forestry Department of Conservation and Natural Resources, effective July 1, 2023 in the amount of \$204,502.00 per fiscal year, not to exceed 409,004.00 for the purpose of providing resources, equipment and financial assistance in the mitigation of emergency fire incidents and would require the District to pay the State in exchange for the provisions of specified emergency fire incident services by the State. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 WFPP Interlocal Staff Report](#)
[Item #9 WFPP Interlocal - TMFPD 2023-2025](#)
[Item #9 WFPP Operating Plan](#)

10. Recommendation to accept a Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount up to \$604,564.50 over a 36-month period with a match component of \$201,521.50 to treat hazardous fuels at Washoe Lake State Park between Eastlake Blvd. and the sand dunes to the east of Washoe Lake. (Commission District 2) FOR POSSIBLE ACTION

Attachments: [Item #10 Numbers FMAG HMGP Grant Staff Report](#)

11. Recommendation to accept a Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount up to \$491,473.31 over a 36-month period with a match component of \$163,824.44 to treat hazardous fuels on County lands south of I-80 and west of I-580. (Commission Districts 1, 2, and 3) FOR POSSIBLE ACTION

Attachments: [Item #11 Loyalton HMGP Grant Staff Report](#)

12. Recommendation to accept a Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount up to \$491,473.31 over a 36-month period with a match component of \$163,824.44 to treat hazardous fuels on County lands south of I-80 and west of I-580. (Commission Districts 1, 2, and 3) FOR POSSIBLE ACTION

Attachments: [Item #12 Rock Farm HMGP Grant Staff Report](#)

13. Recommendation to authorize staff to submit a request for reimbursement on a quarterly basis from the Washoe County, Nevada Other Post-Employment Benefits Trust Fund for the cost of retiree health insurance premiums for Fiscal Year 2023-2024. This Trust was established to provide a funding source for current and future retiree health costs. Monies transferred from this Trust will be placed into the District's General Fund and are estimated at \$180,000 annually. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 OPEB Reimbursement Staff Report](#)

14. Recommendation to approve the Property and Liability Insurance and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District for one year beginning July 1, 2023 for a total estimated annual premium of \$1,768,114 and authorize purchase of insurance based upon the Proposal. The Proposal includes Property, Casualty, Professional and Excess Liability Insurance to be provided by VFIS and will include Crime/Employee Theft Insurance through Travelers Bond & Specialty, Cyber Liability through AIG Specialty, and Workers' Compensation through 7710 Insurance Company. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #14 Property and Liability Insurance Policy Staff Report](#)
[Item #14 Property and Liability Insurance Policy](#)

15. Recommendation to approve Truckee Meadows Fire Protection District Resolutions TM08-2023 and TM09-2023 to augment the District's Fiscal Year 2022-2023 (FY 22/23) General Fund in the amount of \$1,100,000 and augment the District's FY 22/23 Emergency Medical Services (EMS) Fund in the amount of \$1,100,000 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #15 General Fund and EMS Fund Budget Augmentation Staff Report](#)
[Item #15 General Fund Budget Augmentation Resolution TM08-2023](#)
[Item #15 EMS Fund Budget Augmentation Resolution TM09-2022](#)

16. Recommendation to approve salary change recommendations for the Fire Management Officer (from \$97,448.00 - \$126,880.00 to \$129,459.20 - \$147,617.60), Crew Boss (from \$70,886.40 - \$92,227.20 to \$85,072 - \$110,593.60), Heavy Equipment Operator (from \$59,196.80 - \$76,502.40 to \$75,753.60 - \$98,550.40), and Squad Boss (from \$59,196.80 - \$76,502.40 to \$80,412.80 - \$104,582.40), as evaluated by Korn Ferry effective February 13, 2023. Each of these positions is within the Wildland/Fuels Reduction Program and approve resolution TM10-2023 to augment the District's Fiscal Year 2022-2023 General Fund in the amount of \$230,000 and direct the District to make the appropriate budget adjustments. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Item #16 Fuels Crew Korn Ferry Salary Study Staff Report](#)
[Item #16 Fuels Crew - General Fund Budget Augmentation](#)
[Resloution TM10-2023](#)
[Item #16 Fuels Crew Salary Schedule](#)

17. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
18. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
19. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment