

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, November 7, 2023

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION
 - A. Recommendation to approve the meeting minutes from the October 3, 2023 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION
 - B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District's Board of Fire Commissioners meeting scheduled for December 5, 2023, at 10 a.m. and to reschedule the meeting for December 12, 2023, at 9 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B 12-05-2023 Notice of Cancellation Staff Report](#)
[Item #5B 12-06-2023 Notice of Cancellation](#)

- C. Recommendation to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District's Board of Fire Commissioners meeting scheduled for January 2, 2024, at 10 a.m. and to reschedule the meeting for January 9, 2024, at 9 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C 01-02-2024 Notice of Cancellation Staff Report](#)
[Item #5C 01-02-2024 Notice of Cancellation](#)

End of Consent Items

6. Awards, Recognition, and Introductions - FOR DISCUSSION ONLY

Golden Axe Award

Adam Crichton, Squad Boss

Brock Harmon, Crew Member

Meritorious Conduct Award

James Solaro, Battalion Chief

Veteran Recognition

Michael Krysztof, Captain

Brad Noble, Captain

Ed Martin, Engineer

Aaron McComb, Engineer

Jose Rodriguez, Engineer

Geno Higman, Firefighter/Paramedic

Ryan Rutter, Firefighter/Paramedic

Anthony Sacci, Firefighter/Paramedic

Sage Coulter, Firefighter/EMT

Cas Hoag, Crew Member

Adrian Martinez, Crew Member

Outgoing Volunteer Station Managers Recognition

Palomino Valley - Dennis Own

Red Rock - Bill Garand

Silver Lake - Dave Walizer

Incoming Volunteer Station Managers Introduction

Palomino Valley - Steve Cwiak

Red Rock - Doug Hulsebus

Silver Lake - Steve Fields

7. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

8. Fire Chief Report - FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the months of October and November 2023 to include the following items:

1. TMWA Proposal to purchase 0.275 acres
2. Green Waste Numbers
3. Capital Projects Update
4. Strategic Plan Update

B. September 2023 Response Statistics

Attachments: [Item #8A Chiefs Monthly Report for November 2023](#)
[Item #8A.1 470 Foothill Road Site Plan](#)
[Item #8A.1 S. Foothill Rendering](#)
[Item #8B September 2023 Response Statistics](#)

End of Fire Chief Report

9. Recommendation to approve a Health Benefits Program for District employees, dependents, and retirees for an estimated total cost to the District of \$3 million and authorize the Chair of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the approved Health Benefits Program for calendar year 2024. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 2024 Health Benefits Package Staff Report](#)
[Item #9 2024 Health Benefits- Prominence Rate Sheet](#)
[Item #9 LP Insurance Proposal 2024](#)
[Item #9 VSP Vision Options 2024](#)

10. Recommendation to approve the purchase and installation of two 3,000-gallon water tanks from West-Mark Service Centers on two district-owned water tenders for a cost of \$84,116.13 each for a total purchase and installation price of \$168,232.26 in accordance with NRS 332.115.1 (c)(d), Exemptions to Requirements for Competitive Bidding. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 Water Tender Tank Replacement Staff Report](#)
[Item #10 Water Tender Tank Replacement Sole Source](#)
[Item #10 West Mark Water Tank Quote](#)

11. Recommendation to approve a 2nd Memorandum of Understanding between Truckee Meadows Fire Protection District, Washoe County, and Apple, Inc., which defines the next steps in the development and processes for design and pre-construction services for the Apple Fire Station and the respective duties and responsibilities of each party; and if approved, authorize the Chair to sign the Agreement. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #11 MOU between Apple-WC-TMFPD Staff Report](#)
[Item #11 Apple TMFR MOU Phase 2](#)

12. Recommendation to approve Truckee Meadows Fire Protection District Resolution TM22-2023 to augment the district's Fiscal Year 2023-2024 Capital Projects Fund in the amount of \$1,869,800 and direct staff to make the appropriate budget adjustments. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #12 Capital Fund Budget Augmentation Staff Report](#)
[Item #12 Capital Fund Budget Augmentation Resolution](#)
[TM22-2023](#)

13. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment