

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

9:00 a.m.

Tuesday, December 12, 2023

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comments during individual action items, with comments limited to three minutes per person. Comments are to be made to the Commission as a whole. This item will be Virtual Public Comment Eligible, as provided above in this agenda, at Incline Village and Gerlach when those facilities are available; please contact the Office of the County Manager at 311 or (775) 328-2003 the day before the meeting to confirm if these locations will be available.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Recommendation to approve the meeting minutes from the November 7, 2023 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5 2023-11-07 Draft Meeting Minutes](#)

6. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY
7. Fire Chief Report - FOR POSSIBLE ACTION
 - A. Informational briefing on operational matters and activities for the months of November and December 2023 to include the following items:
 1. Year-End Green Waste Program Review
 2. Capital Projects Update
 3. Strategic Plan Update & Standards of Cover Discussion
 - B. October 2023 Response Statistics

Attachments: [Item #7B October 2023 Response Statistics](#)

End of Fire Chief Report

8. Recommendation to approve a revised 3-year contract in accordance with NRS 474.580 with NV Energy for the purpose of elimination of wildland fire-related hazardous fuels and standby services to be paid to Truckee Meadows Fire Protection District on a “time and materials basis,” which includes personnel and equipment use costs in an estimated amount of \$17,610,392.07 effective January 1, 2024 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #8 NV Energy Fuels Contract Staff Report](#)
[Item #8 NV Energy Professional Services Contract](#)

9. Recommend authorizing the Fire Chief to issue a contract award to Western Truck & Trailer Sales, Inc., located at 1885 South 900 West, Salt Lake City, Utah, for the purchase of one low-bed trailer for \$155,400 in accordance with ITB #323-24 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #9 Low Bed Trailer Staff Report](#)
[Item #9 Low Bed Trailer Intent to Award Notification](#)

10. Recommendation to approve an agreement between H+K Architects and Truckee Meadows Fire Protection District for the architectural design and preparation of construction plans and specifications for the Apple Fire Station, as outlined in the attached Proposal, for an estimated fee not to exceed \$1,710,145. (Commissioner District 4). FOR POSSIBLE ACTION

Attachments: [Item #10 H+K Design Services Apple Fire Station Staff Report](#)
[Item #10 H+K Design Services Proposal and Agreement - Apple Station](#)

11. Recommendation to approve an agreement between H+K Architects and Truckee Meadows Fire Protection District for the architectural design and preparation of construction plans and specifications for the Washoe Valley Consolidated Station #30 to be located at 340 US Highway 395 S, as outlined in the attached proposal, for an estimated fee not to exceed \$1,037,870. (Commissioner District 2) FOR POSSIBLE ACTION

Attachments: [Item #11 H+K Design Services Consolidated Station #30 Staff Report](#)
[Item #11 H+K Design Services Proposal and Agreement-Consolidated Station #30](#)

12. Recommendation to accept Truckee Meadows Fire Protection District's Audited Financial Statements for the fiscal year ended June 30, 2023, as presented; approve the re-appropriation of \$735,170 for the fiscal year 2023-2024 budget, consisting of \$310,286 in the General Fund and \$424,884 in the Capital Projects Fund for purchase order encumbrances committed in fiscal year 2022-2023 and authorize the District to proceed with distribution of the financial statements for public record, as required by law. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #12 Audited Financial Statements Staff Report](#)
[Item #12 Eide Bailey Governance Letter - 2023](#)
[Item #12 Audited Financial Statements - Re-appropriations](#)
[Item #12 Audited Financial Statements - 2023](#)

13. Recommendation to approve Truckee Meadows Fire Protection District Resolution TM23-2023 to augment the District's fiscal year 2023-2024 General Fund Budget in the amount of \$2,410,000 and Resolution TM24-2023 to augment the District's fiscal year 2023-2024 Capital Projects Fund Budget in the amount of \$2,410,000 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 Budget Augmentation Staff Report](#)
[Item #13 Budget Augmentation General Fund TM23-2023](#)
[Item #13 Budget Augmentation Capital Projects Aug TM24-2023](#)

14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment