

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, March 5, 2024

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comments during individual action items, with comments limited to three minutes per person. Comments are to be made to the Commission as a whole. This item will be Virtual Public Comment Eligible, as provided above in this agenda, at Incline Village and Gerlach when those facilities are available; please contact the Office of the County Manager at 311 or (775) 328-2003 the day before the meeting to confirm if these locations will be available.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION
 - A. Recommendation to approve the meeting minutes from the December 12, 2023, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2023-12-12 Draft Meeting Minutes](#)

B. Recommendation to create one flexibly staffed Firefighter/Paramedic position that can be underfilled as a Firefighter/EMT, if necessary, to allow for ambulance staffing and to approve a restructured Firefighter/Paramedic District Staffing Plan for 68 Firefighter/Paramedic positions, which will consist of 44 Firefighter/Paramedic positions and 24 flexibly staffed Firefighter Paramedic/EMT positions. The total annual estimated cost of a Firefighter/ Paramedic is estimated at \$180,000. This position is not anticipated to be filled until after July 1, 2024. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Firefighter Paramedic Position Creation Staff Report](#)

C. Recommendation to accept sub-grant funding in the amount of \$7,600 from the Nevada Division of Forestry to purchase supplies, personal protection equipment, and training items for the Truckee Meadows Fire Protection District Volunteer Program, and, if accepted, approve Resolution TM01-2024 accepting the sub-grant funding and direct staff to make the necessary budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Volunteer Equipment Sub Grant Funding Staff Report](#)
[Item #5C Volunteer Equipment VFA Sub-Award](#)
[Item #5C Volunteer Equipment Sub Grant Funding Resolution TM01-2024](#)

D. Recommendation to approve the Workers' Compensation Insurance Audit Results revised invoice retroactively to February 1, 2024, for a total cost of \$119,329. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Workers Comp Audit Staff Report](#)
[Item #5D 7710 Audit Invoice for FY22](#)

E. Recommendation to approve an agreement to retain Eide Bailly LLP to perform independent audit services for Truckee Meadows Fire Protection District for the Fiscal Year 2023-2024 in an amount of \$77,500 plus a federal expenditure audit fee of \$17,500 per major program if required. Audit Services are professional in nature and, therefore, exempt from competitive bidding requirements pursuant to NRS 332.115. This audit is being done to satisfy NRS 354.624, which requires each local government to provide for an annual audit of financial statements by a certified public accountant registered in the State of Nevada and to notify the state of this engagement by March 31st of each fiscal year. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E Eide Bailly Audit Services Staff Report](#)
[Item #5E Eide Bailly Audit Services - Engagement Letter](#)

F. Recommendation to approve the purchase of eighty (80) BKR5000 wildland radios to include miscellaneous accessories at an amount not to exceed \$147,540 from BlackPoint LLC. 1407 Arlen Ln. Gardnerville NV 89410 using NRS 332.115 (1)(s) exemption for the purchase of equipment associated with systems of communication. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5F VHF Radio Purchase Staff Report](#)
[Item #5F VHF Radio Purchase Quote](#)

End of Consent Items

6. Recommendation to accept several gift card donations totaling \$240 from the Mathis family in support of and thanks to the Truckee Meadows Fire Protection District's Joy Lake Station 39 staff, and if accepted express sincere appreciation for the thoughtful donation. (Commission District 2)
FOR POSSIBLE ACTION

Attachments: [Item #6 Mathis Family Gift Card Donations Staff Report](#)
[Item #6 Mathis Family Gift Card Donations](#)

7. Presentation, discussion, and possible acceptance of the Truckee Meadows Fire Protection District's 2025-2027 Strategic Plan, which includes the following goals and impacts: (1) Serve the Needs of Our Community. (2) Build a Safer, More Resilient Community and Workforce. (3) Create a Sustainable Future for Truckee Meadows Fire Protection. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #7 2025-2027 Strategic Plan Staff Report](#)
[Item #7 2025-2027 Strategic Plan](#)

8. Introduction of New Hire Brett Taylor - FOR DISCUSSION ONLY

9. Presentation and possible direction to staff on the status of the current Fiscal Year Budget, including current revenues and expenditures, funding priorities, and projects anticipated for the Fiscal Year 2024-2025 budget. This item will also include a discussion on new initiatives and capital projects, including fire stations, fire trucks, equipment, service levels, and debt financing. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 FY2024-2025 Budget Update Staff Report](#)
[Item #9 FY2024-2025 Budget Presentation](#)

10. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

11. Fire Chief Report - FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for January 2023 and February 2024 to include the following items:

1. Standard of Cover Revision
2. Budget Calendar for Fiscal Year 2024-2025
3. 2024 DRAFT Report to the Community
4. Termination of the Lease with the Verdi Historical Society
5. Capital Projects Update

B. Monthly Response Statistics

1. November 2023
2. December 2023
3. January 2024

Attachments: [Item #11A Chiefs Monthly Report for March 2024](#)
[Item #11A.2 Fiscal Year 2024-2025 Budget Calendar](#)
[Item #11A.3 DRAFT 2024 Report to the Community](#)
[Item #11A.4 Verdi Historical Society Lease Agreement](#)
[Item #11B.1 November 2023 Response Statistics](#)
[Item #11B.2 December 2023 Response Statistics](#)
[Item #11B.3 January 2024 Response Statistics](#)

End of Fire Chief Report

12. Recommendation to accept a FFY 2021 COVID Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount up to \$306,164.10, with a District match component of \$32,227.80 for the materials and installation of a rooftop solar-powered system at Truckee Meadows Fire Protection District's Sun Valley Fire Station, and If approved, approve Resolution TM 02-2024 accepting the fund and directing. (Commission District 3) FOR POSSIBLE ACTION

Attachments: [Item #12 Solar Panel HGMP Grant Staff Report](#)
[Item #12 Solar Panel HGMP Grant Award](#)

13. Recommendation to approve a four-year Interlocal Contract between the State of Nevada Acting by and through its Department of Health and Human Services Division of Healthcare Financing and Truckee Meadows Fire Protection District to allow for reimbursements from the Nevada Medicaid program effective July 1, 2024. The amount of annual reimbursements is a calculation that accounts for the District's total costs of providing EMS and ambulance transports and compensates the District for the difference in the actual cost of providing Medicaid transports, as compared to the amount originally allowed. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 State of Nevada-GEMT Interlocal Contract Staff Report](#)
[Item #13 State of Nevada-GEMT Interlocal Contract](#)

14. Recommendation to accept a Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount up to \$599,901.00 over a 36-month period, with a match component of \$263,327.00, to treat hazardous fuels in the Sun Valley and Spanish Springs communities within Washoe County, known as the Jasper Project. (Commission District 4 and 5) FOR POSSIBLE ACTION

Attachments: [Item #14 Jasper Project FMAG HMGP Grant Staff Report](#)
[Item #14 Jasper Project FMAG HMGP Grant Approval](#)
[Item #14 Jasper Project FMAG HMGP Grant Award](#)

15. Recommendation to accept a Hazard Mitigation Grant Program award from the United States Federal Emergency Management Agency, in an amount of up to \$470,778.00 over a 36-month period, with a match component of \$198,525.00, to treat hazardous fuels in the Silver Knolls community within Washoe County, known as the Long Valley Project. (Commission District 5) FOR POSSIBLE ACTION

Attachments: [Item #15 Long Valley Project FMAG HMGP Grant Staff Report](#)
[Item #15 Long Valley Project FMAG HMGP Grant Approval](#)
[Item #15 Long Valley Project FMAG HMGP Grant Award](#)

16. Recommendation to approve change order #2 to the Station #37/Remodel Addition Project, awarded to TSK Architects in September 2021, for project TMWA submission and coordination in the amount of \$18,100, for a total approved contract value of \$339,370. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #16 TSK Change Order Staff Report](#)
[Item #16 TSK Change Order - Project proposal](#)

17. Recommendation to approve a cross-fund net \$0 budget amendment to re-appropriate transfers in the amount of \$215,000 and approve resolution TM02-2024 to augment the District's Emergency Medical Services fund for \$215,000. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #17 Reappropriation and Augmentation Staff Report](#)
[Item #17 Reappropriation and Augmentation Resolution](#)
[TM02-2024](#)

18. Recommendation to approve the purchase of seven (7) X Series advanced Manual Monitor/Defibrillators with accessories in the amount of \$214,440.86 in accordance with Lake Tahoe Regional Fire Chief's Association 2020 State Contract and NPP GOV 2020 - Contract No. PS20200 Pricing. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #18 Zoll Monitor Purchase Staff Report](#)
[Item #18 Zoll Monitor Purchase Quote](#)

19. Recommendation to approve a reallocation of \$890,000 for the purchase of two Type V Engines, a Tractor (Semi-Truck), and one Ford-550 flatbed truck, originally purchased with a funding provision in a contract with NV Energy that has since been canceled. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #19 Equipment Funding Reallocation Staff Report](#)

20. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District Per NRS 288.220. FOR POSSIBLE ACTION

21. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

22. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment