

BOARD OF FIRE COMMISSIONERS  
Chair, Alexis Hill, District 1  
Vice-Chair, Jeanne Herman, District 5  
Michael Clark, District 2  
Mariluz Garcia, District 3  
Clara Andriola, District 4

FIRE CHIEF  
Charles A. Moore

DEPUTY DISTRICT ATTORNEY  
Michael W. Large



## Notice of Meeting and Agenda

### TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, June 4, 2024

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the May 7, 2024, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

**Attachments:**     [Item #5A 05-07-2024 Draft Meeting Minutes](#)

B. Recommendation to approve and accept a Community Wildfire Protection Plan developed by the Reserve at Monte Rosa Homeowners Association. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:**     [Item #5B Monte Rosa HOA CWPP Staff Report](#)  
                                  [Item #5B Monte Rosa HOA CWPP](#)

End of Consent Items

6. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY
7. Fire Chief Report - FOR DISCUSSION ONLY
  - A. Informational briefing on operational matters and activities for May 2024 and June 2024 to include the following items:
    1. Wildfire Conditions and Reminder of Open Burning Closure
    2. Capital Projects Update
    3. First Look at Standards of Cover Data - EMS
  - B. Monthly Response Statistics for April 2024

**Attachments:**     [Item #7A Chiefs Monthly Report for June 2024](#)  
                                  [Item #7B April 2024 Response Statistics](#)

End of Fire Chief Report

8. Recommendation to accept a donation of three (3) Zoll X-series advanced cardiac monitors/defibrillators, twelve (12) Lumify portable ultrasound machines, four (4) O-Two mechanical ventilators, and four (4) i-stat blood analyzers, including any required carrying cases and corresponding supplies from the Inter-Hospital Coordinating Council, and if accepted, express sincere appreciation for the thoughtful contribution and approve Resolution TM05-2024 accepting all donations and adjusting the EMS Fund for the non-capital items. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #8 EMS Donation Staff Report](#)  
[Item #8 EMS Donation Resolution TM05-2022](#)

9. Recommendation to extend Resolution TM21-2023 to August 15, 2024, authorizing a short-term (less than 12 months) interfund Loan not to exceed \$1,500,000 from the General Fund to the Emergency Fund for the purpose of funding emergency event costs pending receipt of state and local reimbursements expected in July 2024. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 Interfund Loan - Emergency Fund Staff Report](#)  
[Item #9 Interfund Loan - Emergency Fund Resolution TM21-2023 - AMENDED](#)  
[Item #9 Interfund Loan - Emergency Fund Resolution TM21-2023 - ORIGINAL](#)

10. Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Allstar Fire Equipment, CMC Tire Inc, Dynamic Diesel, Flyers Energy, LLC, Interstate Oil Company, LN Curtis & Sons, Life Assist, NV Energy, Siddons Martin Emergency Group, LLC, and Spectrum. Amounts to be paid to Allstar Fire Equipment, CMC Tire Inc, Dynamic Diesel, Flyers Energy, LLC, LN Curtis & Sons, Siddons Martin Emergency Group, LLC, and Spectrum. shall not exceed \$150,000. The amounts to be paid to Interstate Oil Company, NV Energy, and Life Assist shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, equipment, equipment repairs, facility projects, supplies, internet, and utilities. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #10 Vendors in Excess of \\$100K Staff Report](#)

11. Recommendation to approve the Property and Liability Insurance and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District for one year beginning July 1, 2024, for a total estimated annual premium of \$1,910,621 and authorize the purchase of insurance based upon the attached Insurance Renewal Summary. The Proposal includes Property, Casualty, Professional, and Excess Liability Insurance to be provided by VFIS and will include Crime/Employee Theft Insurance through Travelers Bond & Specialty, Cyber Liability through AIG Specialty, and Workers' Compensation through 7710 Insurance Company. The Proposal also includes a three-year renewal term for Environmental Liability and Assault Expense and Threat Response to be provided by Great American E&S. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #11 Property and Liability Insurance Staff Report](#)  
[Item #11 Property and Liability Insurance Summary](#)

12. Recommendation to approve a three-year Regional Hazardous Materials Response Team agreement to include a new provision of funding for 1/2 of a City of Sparks Fire Department Division Chief Position assigned to the Regional Hazardous Materials Response team effective July 1, 2024. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #12 Regional HazMat Agreement Staff Report](#)  
[Item #12 Regional HazMat Agreement 2024](#)  
[Item #12 Regional HazMat RFD Proposal](#)

13. Recommendation to accept the 2024 annual performance evaluation of Fire Chief Charles Moore to include a discussion of results, goals, and objectives and consider adjustments to the Employee's salary, according to Paragraph 3 - SALARY of the Employment Agreement, executed March 15, 2012, including consideration of a cost-of-living adjustment and merit increase up to 5% of the Employee's current salary, and authorize the Staff to make all necessary adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #13 Charles Moore Evaluation Staff Report](#)  
[Item #13 2024 Goals and Objectives](#)  
[Item #13 Charles Moore Evaluation List 2024](#)  
[Item #13 Fire Chief Performance Survey Responses](#)

14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District or Washoe County Per NRS 288.220. FOR POSSIBLE ACTION

15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment