

BOARD OF FIRE COMMISSIONERS  
Chair, Alexis Hill, District 1  
Vice-Chair, Jeanne Herman, District 5  
Michael Clark, District 2  
Mariluz Garcia, District 3  
Clara Andriola, District 4

FIRE CHIEF  
Charles A. Moore

DEPUTY DISTRICT ATTORNEY  
Michael W. Large



## Notice of Meeting and Agenda

### TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, July 2, 2024

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners' / Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from May 21, 2024 and June 4, 2024, Board of Fire Commissioners Meetings. FOR POSSIBLE ACTION

**Attachments:**     [Item #5A 05-21-2024 Draft Meeting Minutes](#)  
[Item #5A 06-04-2024 Draft Meeting Minutes](#)

B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on August 6, 2024, at 10 a.m. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5B 08-06-2024 Notice of Cancellation Staff Report](#)  
[Item #5B 08-06-2024 Notice of Cancellation](#)

C. Recommendation to retroactively approve the Korn Ferry full classification and compensation study that Truckee Meadows Fire Protection District engaged the services of Korn Ferry to complete for non-represented, non-contracted staff, effective August 14, 2023. The results of the classification and compensation study of the non-represented, non-contracted positions include a revised salary structure based on the study's findings and are included for Board approval. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**     [Item #5C Korn Ferry Salary Study Staff Report](#)  
[Item #5C KF Salary Study Attachment A](#)  
[Item #5C KF Salary Study Attachment B](#)  
[Item #5C KF Salary Study Attachment C](#)

End of Consent Items

6. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY
7. Recommendation to approve a Master Service Agreement with Liberty Utilities for the purpose of elimination of wildland fire-related hazardous fuels and standby services to be paid to Truckee Meadows Fire Protection District on a “time and materials basis,” which includes personnel and equipment use costs in an estimated amount of up to \$300,000 per year effective July 2, 2024, to October 15, 2027. (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:** [Item #7 Liberty Utilities Fuels Contract Staff Report](#)  
[Item #7 Liberty Utilities Fuels Contract with Exhibits](#)

8. Recommendation to approve a new Collective Bargaining Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Fire Protection District Firefighters Association, IAFF Local 2487 Wildland Unit for a four-year term effective July 1, 2024, and if approved authorize the Chair to sign on behalf of the Board. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #8 Wildland Unit CBA Staff Report](#)  
[Item #8 2024-2028 Wildland Unit CBA](#)

9. Recommendation to approve a 3.75% cost of living adjustment effective July 1, 2024, for unclassified, non-represented confidential and administrative employees that follow the Truckee Meadows Fire Protection District Supervisory Collective Bargaining. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 Non-represented Employee COLA Staff Report](#)

10. Recommendation to approve Amendment No. 7 to the Employment Agreement between Truckee Meadows Fire Protection District and Charles A. Moore, Fire Chief, which amends the term of the Agreement and includes a provision for a payout of vacation leave hours at the conclusion of the pay period encompassing December 31st for an approximate cost of \$21,700. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #10 Moore Employment Agrmt. Amend. No. 7 Staff Report](#)  
[Item #10 Moore Employment Agrmt. Amend. No. 7](#)

11. Fire Chief Report - FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for June 2024 and July 2024 to include the following items:

1. Report on the Trail, Sullivan, and Ironwood Fires and Current Fire Conditions
2. Adverse Weather Plan
3. Capital Projects Update
4. Fire Regionalization/Consolidation

B. Monthly Response Statistics for May 2024

**Attachments:**    [Item #11A Chief's Monthly Report for July 2024](#)  
[Item #11A.1 Trail Perimeter Map](#)  
[Item #11A.1 Sullivan Fire Perimeter](#)  
[Item #11B May 2024 Response Statistics](#)

End of Fire Chief Report

12. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District and or Washoe County Per NRS 288.220. FOR POSSIBLE ACTION

13. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

14. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment