

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Michael W. Large



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

9:00 a.m.

Tuesday, November 12, 2024

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from October 1, 2024, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 10-01-2024 Draft Meeting Minutes](#)

B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on December 3, 2024, at 10 a.m. and reschedule the meeting for December 10, 2024, at 9 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Mtg. Cancellation & Reschedule Staff Report](#)
 [Item #5B Mtg. Cancellation & Reschedule Notice](#)

C. Recommendation to approve a Lease Agreement between Truckee Meadows Fire Protection District and Whispering Road Investments, LLC to lease 2,700 square feet of flex Commercial Space and 1200 square feet of secured outdoor parking located at 1365 Quilici Ranch Road, Verdi NV, 89439 for a term of sixty (60) months and a base rent of \$4,293 per month plus \$528 monthly rent for the secured outdoor space commencing on January 1, 2025 for the purpose of establishing office and storage space for Wildland and Fuels Division personnel and equipment. (Commission District 5) FOR POSSIBLE ACTION

Attachments: [Item #5C Verdi Business Park Lease Staff Report](#)
 [Item #5C Verdi Business Park Lease](#)
 [Item #5C Exhibit A Building 6- Verdi Business Park](#)
 [Item #5C Exhibit B Verdi Business Park Site Plan](#)
 [Item #5C Exhibit E NFA Constuant & Clean Closure](#)

D. Recommendation to accept a grant from TC Energy, in an amount of up to \$20,000, to obtain needed extrication equipment relating to Truckee Meadows Fire Protection District's Operations Division. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D TC Energy Grant Funding Staff Report](#)
[Item #5D TC Energy Grant Funding Grant Award](#)

E. Recommendation to approve the selection of Bob Murray & Associates to perform an executive search for the selection of the next Truckee Meadows Fire Protection District Fire Chief at a cost of \$22,000 plus reimbursable expenses at an approximate additional cost of \$8,000-\$12,000; if approved, authorize the current Fire Chief to execute all necessary agreements and documentation for the recruitment. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E Recruiting Firm Selection Staff Report](#)

End of Consent Items

6. Resolution to recognize and express appreciation to the staff of Greater Nevada Field - FOR POSSIBLE ACTION

Attachments: [Item #6 Greater Nevada Field Resolution TM06-2024](#)

7. Resolution to recognize and express appreciation to NV Energy - FOR POSSIBLE ACTION

Attachments: [Item #7 NV Energy Resolution TM07-2024](#)

8. Resolution to recognize and express appreciation to Grand Sierra Resort - FOR POSSIBLE ACTION

Attachments: [Item #8 Grand Sierra Resort Resolution TM08-2024](#)

9. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

10. Fire Chief Report - FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for October 2024 and November 2024 to include the following items:

1. Capital Projects Update
2. Automatic Aid
3. Green Waste Update
4. Post Davis Fire Restoration

B. Monthly Response Statistics:

1. August 2024
2. September 2024
3. October 2024

Attachments: [Item #10A Chief's Monthly Report for November 2024](#)
[Item #10A.4 Davis Post-Fire BAER Assessment Report](#)
[Item #10B.1 August 2024 Response Statistics](#)
[Item #10B.2 September 2024 Response Statistics](#)
[Item #10B.3 October 2024 Response Statistics](#)

End of Fire Chief Report

11. Recommendation to approve a Health Benefits Program for District employees, dependents, and retirees for an estimated total cost to the District of \$2.5 million and authorize the Chair of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the approved Health Benefits Program for calendar year 2025. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 2025 Health Benefits Package Staff Report](#)
[Item #11 LP Insurance 2025 Proposal](#)
[Item #11 Prominence 2025 Renewal](#)

12. Recommendation to adopt Resolution TM09-2024 authorizing the issuance of the Truckee Meadows Fire Protection District’s Capital Improvement Revenue Bond, Series 2024 in the maximum principal amount of \$5,252,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof and delegate to the Fire Chief authority to finalize the terms of the Bond upon approval of the loan by the Board of the State Infrastructure Bank in November. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 Issuance of Bonds - SIB Staff Report](#)
[Item #12 Bond Resolution TM09-2024](#)
[Item #12 Bond Pledged Revenue History & Debt](#)
[Item #12 Issuance of Bonds - Draft Loan Agreement](#)

13. Recommendation to approve an Owner-CMAR Construction Agreement between Truckee Meadows Fire Protection District and Plenium Builders, Inc. to provide Construction Manager At Risk (CMAR) construction services for the “TMFPD Station 37 Apparatus Bay Addition Project”, located at 3255 West Hidden Valley Drive, with a total project cost of \$5,025,938. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #13 Station 37 Apparatus Bay CMAR Staff Report](#)
[Item #13 Plenium Builders GMP Proposal Estimate](#)
[Item #13 Plenium GMP Construction Agreement](#)
[Item #13 Exhibit A Insurance and Indemnification](#)
[Item #13 Exhibit B CMAR General Conditions](#)

14. Recommendation to accept a grant from the Bureau of Land Management, in the amount of up to \$767,939.33, to fund hazard fuels mitigation in the East Washoe Valley. (Commission District 2) FOR POSSIBLE ACTION

Attachments: [Item #14 BLM Grant Funding Staff Report](#)
[Item #14 BLM Notice of Award](#)

15. Recommendation to approve a Subaward Agreement between Truckee Meadows Fire Protection District and Carson City Fire Department for funding from a Bureau of Land Management Community Fire Assistance Program Grant in the amount of \$227,957 to fund hazard fuels mitigation in North Carson City and, if approved, direct staff to make necessary budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #15 BLM Grant Subaward to CCFD Staff Report](#)
[Item #15 BLM Grant Subaward to CCFD](#)

16. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District Per NRS 288.220. FOR POSSIBLE ACTION
17. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
18. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment