

BOARD OF FIRE COMMISSIONERS  
Chair, Alexis Hill, District 1  
Vice-Chair, Jeanne Herman, District 5  
Michael Clark, District 2  
Mariluz Garcia, District 3  
Clara Andriola, District 4

FIRE CHIEF  
Charles A. Moore

DEPUTY DISTRICT ATTORNEY  
Michael W. Large



## Notice of Meeting and Agenda

### TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

9:00 a.m.

Tuesday, December 10, 2024

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the November 12, 2024, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

**Attachments:**     [Item #5A 11-12-2024 Draft Meeting Minutes](#)

B. Recommendation to approve the reclass of twelve (12) full-time Wildland Firefighter positions (\$46,508 - \$60,361), under the Police/Fire Nevada Public Employees' Retirement System) to twelve (12) Seasonal Wildland Firefighter positions (\$46,508 - \$60,361), under the Regular Nevada Public Employees' Retirement System) within the Wildland Fuels Reduction Program. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5B Wildland FF Positions Reclass Staff Report](#)

C. Recommendation to approve the sale of a surplus 1996 Yale U1263 Forklift Model #GLP050TFNUAE084, Serial #E177B15594U (FD238) with 5,428 hours, in "as is" condition from Truckee Meadows Fire Protection District to City of Sparks Fire Department for \$2,500 and authorize the Fire Chief and his designee to execute any necessary document to complete the sale. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5C Forklift Purchase and Sale Staff Report](#)  
                                 [Item #5C ForkLift Purchase and Sale Agreement](#)

End of Consent Items

6. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

7. Fire Chief Report - FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for November 2024 and December 2024 to include the following items:

1. Automatic Aid Update
2. Capital Projects Update
3. Fire Chief Recruitment Update
4. Strategic Plan Update

B. Monthly Response Statistics for November 2024

**Attachments:**     [Item #7A Chief's Monthly Report for December 2024](#)  
[Item #7A.4 Strategic Goals and Impacts](#)  
[Item #7B November 2024 Response Statistics](#)

End of Fire Chief Report

8. Recommendation to accept Truckee Meadows Fire Protection District's Audited Financial Statements for the fiscal year ended June 30, 2024, as presented; approve the re-appropriation of \$204,191 in the Capital Projects Fund and \$87,094 in the EMS Fund for purchase order encumbrances committed in fiscal year 2023-2024 and authorize the District to proceed with distribution of the financial statements for public record, as required by law. (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:**     [Item #8 Audited Financial Statements Staff Report](#)  
[Item #8 Eide Bailly Governance Letter](#)  
[Item #8 Audited Financial Statements](#)  
[Item #8 Audited Financial Encumbrance Roll](#)

9. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District Per NRS 288.220. FOR POSSIBLE ACTION

10. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

11. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment