

BOARD OF FIRE COMMISSIONERS

Chair, Alexis Hill, District 1

Vice-Chair, Jeanne Herman, District 5

Michael Clark, District 2

Mariluz Garcia, District 3

Clara Andriola, District 4

INTERIM FIRE CHIEF

Dale Way

DEPUTY DISTRICT ATTORNEY

Michael W. Large



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, June 3, 2025

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the 1. May 5, 2025, and 2. May 6, 2025, Board of Fire Commissioners Meetings. FOR POSSIBLE ACTION

Attachments: [Item #5A.1 05-05-2025 Draft Meeting Minutes](#)
[Item #5A.2 05-06-2025 Draft Meeting Minutes](#)

B. Recommendation to accept a donation of two (2) Lucas 3 Mechanical Compression Devices and accessories, including any required carrying cases and corresponding supplies from the Inter-Hospital Coordinating Council, and if accepted, express sincere appreciation for the thoughtful contribution. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Lucas Device Donation Staff Report](#)
[Item #5B Lucas Donation Cost Breakdown](#)
[Item #5B Lucas Device Transfer Log](#)

C. Recommendation to approve the issuance of a Purchase Order to Life Assist (Publicly Solicited Contract #PS20180) utilizing the NPPGOV Cooperative Purchasing Program in an amount not to exceed \$175,000 for fiscal year 2025-2026 to allow for the purchase of medical supplies. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Life Assist Staff Report](#)

D. Recommendation to approve the issuance of a Purchase Order to Dynamic Diesel for \$175,000 for fiscal year 2025-2026 in accordance with Washoe County Purchasing Policy and utilizing Nevada Revised Statute 332.115 (1)(c) Contracts not adapted to award by competitive solicitation; purchase of certain equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital; Contracts which by their nature are not adapted to award by a competitive solicitation, including contracts for: Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Dynamic Diesel Staff Report](#)

End of Consent Items

6. National Weather Service Report by Tyler Salas - FOR DISCUSSION ONLY
7. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY
8. Fire Chief Report - FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for May 2025 and June 2025 to include the following items:

1. Capital Projects
2. SB319 Update

B. Monthly Response Statistics for April 2025

Attachments: [Item #8B April 2025 Response Statistics](#)

End of Fire Chief Report

9. Recommendation to approve the Property and Liability Insurance and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District for one year beginning July 1, 2025, for a total estimated annual premium of \$1,819,118 and authorize the purchase of insurance based upon the attached Insurance Renewal Summary. The Proposal includes Property, Casualty, Professional, and Excess Liability Insurance to be provided by VFIS and will include Crime/Employee Theft Insurance through Travelers Bond & Specialty, Cyber Liability through AIG Specialty, and Workers' Compensation through 7710 Insurance Company. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 Property and Liability Insurance Staff Report](#)
 [Item #9 Property and Liability Insurance Summary](#)

10. Recommendation to approve the issuance of a Purchase Order to Interstate Oil Company in an amount not to exceed \$250,000 for Fiscal Year 2025-2026, utilizing Nevada State Contracts 99SWC-NV20-4287 for bulk fuel purchase and delivery service. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 Interstate Oil Staff Report](#)

11. Recommendation to approve the issuance of a Purchase Order to Flyers Energy, LLC in an amount not to exceed \$200,000 for Fiscal Year 2025-2026, utilizing NRS 332.115 (1)(m) which exempts contracts for motor vehicle fuel for use in vehicles for local fire departments from competitive solicitation. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 Flyers Energy Staff Report](#)

12. Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Interstate Oil Company, LN Curtis & Sons, Flyers Energy, LLC, and Spectrum. The amounts to be paid to LN Curtis & Sons, Flyers Energy, LLC, and Spectrum shall not exceed \$175,000. The amounts to be paid to Interstate Oil Company shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, uniforms, supplies, internet service, and utilities. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 Vendors in Excess of \\$100K Staff Report](#)

13. Recommend authorizing the Fire Chief to issue a contract award in the amount of \$124,955 to K7 Construction, located at 5895 Home Gardens Dr, Ste D, Reno, NV 89502, to provide for the building modifications, supplies, and installation of a Personal Protective Equipment Washroom at Truckee Meadows Fire Protection District headquarters located at 3663 Barron Way, Reno, NV, as outlined in the Intent to Bid #323-24. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 Intent to Award PPE Washroom Staff Report](#)
 [Item #13 Intent to Award](#)

14. Recommendation to approve and adopt Truckee Meadows Fire Protection District Resolutions TM07-2025 to amend the District's Fiscal Year 2024-2025 Budget for the General Fund and Emergency Fund in the amount of \$200,000 and TM08-2025 to amend the District's Fiscal Year 2024-2025 Budget for the Emergency Medical Services fund in the amount of \$50,755 and if approved direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #14 District Budget Augment and Amend Staff Report](#)
[Item #14 General Fund & Emergency Fund Amend Resolution TM07-2025](#)
[Item #14 EMS Fund Amend Resolution TM08-2025](#)

15. Recommendation to approve an Employment Agreement for Richard J Edwards to serve as the Truckee Meadows Fire Protection District Fire Chief, with a one (1) year contract beginning July 1, 2025, ending June 30, 2026, including provisions for an annual salary of \$296,849.28, benefits in the amount of \$145,753, and other provisions common to executive employment contracts, including those of previous Fire Chief, and to authorize reimbursement of moving expenses up to \$5,000. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #15 Edwards Employment Agreement Staff Report](#)
[Item #15 Edwards Employment Agreement](#)
[Item #15 Fire Chief Non-Represented Unclassified Employee Benefits Outline](#)

16. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
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Adjournment