

COUNTY COMMISSIONERS

Chair, Alexis Hill, District 1

Vice-Chair, Jeanne Herman, District 5

Michael Clark, District 2

Mariluz Garcia, District 3

Clara Andriola, District 4



INTERIM MANAGER

Kate Thomas

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

CHIEF DEPUTY DISTRICT ATTORNEY

Michael Large

November 18, 2025

10:00 a.m.

COUNTY CLERK

Janis Galassini

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Washoe County, in compliance with Title VI of the 1964 Civil Rights Act and Title II of the Americans with Disabilities Act, will make its public meetings digitally, physically, and language accessible to the public. For limited English proficient and hearing-impaired individuals, the Wordly application is available to members of the public attending the meeting in-person. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Board of County Commissioners Meeting - November 18, 2025

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 (washoe311@washoecounty.gov), (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

We begin by acknowledging that we gather today on the ancestral homelands of the Wašī·šiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Invocation to be given by Jason Guinasso.
4. Informational item. (FOR DISCUSSION ONLY)
 - 4.A.1. General Update from Truckee Meadows Fire & Rescue, Chief Richard J. Edwards may be available to provide the Board of County Commissioners a verbal report on fuel management and emergency planning, and any other updates as requested monthly to the board, to update to the community related to fire activities. (All Commission Districts.) FOR DISCUSSION ONLY.

5. Public Comment. Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Commission agenda. Unused time may not be allocated to other speakers. The Commission will also hear public comment during individual action items with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment may be taken when facilities are available.

A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited.

The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 203.090 and/or NRS 203.119 which may result in prosecution in appropriate cases.

6. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

7. Presentations. (FOR DISCUSSION ONLY)

7.A.1. Maurice Page, executive director of the Nevada Housing Coalition, to discuss the Nevada Housing Coalitions objective and review data regarding the housing crisis in Nevada. (All Commission Districts.) FOR DISCUSSION ONLY

Attachments: [11.2025 Washoe County Presentation](#)

8. Consent Items. (FOR POSSIBLE ACTION)

eComment to be provided here. The Consent section is a single agenda item and is considered as a block. Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.

- 8.A.1. Approval of minutes for the Board of County Commissioners' regular meetings of October 14, 2025, and October 21, 2025. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2025-10-14 W](#)
 [2025-10-21 W](#)

- 8.B.1. Recommendation to approve budget amendments totaling an increase of [\$132,941.98; no county match] in both revenue and expense to the FY26 Tobacco Prevention & Control Program Notice of Subaward, retroactive to July 1, 2025, through June 30, 2026, for the Population Health Division (PHD) to support the Nevada Clinical Services (NCS) Tobacco Prevention & Control Program agreement and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report 11-18-25 - NNPH NCS Tobacco Prev
& Control Grant](#)
 [NCS Agreement 07.01.25 - 06.30.27 fully executed](#)

- 8.C.1. Recommendation to continue authorizing the Human Services Agency (HSA) contractors, contracted staff, volunteers and hired temporary service employees to drive Washoe County vehicles to conduct Washoe County Human Services Agency business activities. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10427 HSA Temp Worker
Contractor Volunteer Drivers](#)

- 8.D.1. Recommendation to accept an FY26 subgrant amendment from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) to support the position and activities of the Regional Behavioral Health Coordinator, whose mission is to coordinate regional mental health services for underserved populations, in the amount of [\$7,250.00; no county match] retroactive from October 1, 2024 through September 30, 2025; retroactively authorize the Director of Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10546 Accept FY26 BHC Amendment \[\\$7,250; no county match\]](#)
[Notice of Subaward-SG-2025-00670-1 Amendment](#)

- 8.D.2. Recommendation to: (1) accept an Interlocal Agreement between Washoe County Human Services Agency and City of Reno in the amount of [\$77,840.00; no county match] retroactively for the period of September 10, 2025 to December 31, 2026 in support of the CrossRoads Programming and Peer Support Specialist Academy, and retroactively authorize the Purchasing and Contracts Manager to execute the agreement; (2) approve an increase to the CrossRoads Operator contract with The Reno Initiative for Shelter and Equality (RISE) in the amount of [\$47,840] to support the CrossRoads Peer Support Specialist Academy; and direct Finance to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-2025 TMP10547 HSA Accept City of Reno Opioid Remediation Funds - CrossRoads \[\\$77840.00; no county match\]](#)
[FY26 RISE CrossRoads Operator Am #1-PRSS Academy](#)
[Reno Crossroads Interlocal](#)

- 8.D.3. Recommendation to accept a Supportive Housing Development Fund award amendment #1 from the State of Nevada Housing Division for the period of June 17, 2025 through June 30, 2031 to provide clinical services, support services, operations, training and administration activities at the Nevada Cares Campus, Permanent Supportive Housing building; authorize the Purchasing and Contracts Manager to execute grant award amendment documents. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10550 HSA Accept Supportive Housing Development Grant Amendment Washoe FY25 First Amendment 10.6.25](#)

- 8.D.4. Recommendation in accordance with NRS 244.1505 to approve a donation in the amount of [\$250] to Our Savior Lutheran Church, a nonprofit organization created for religious, charitable or educational purposes; approve Resolution R25-0000120 for the same; and direct Finance to make the appropriate budget appropriation disbursements. Our Savior Lutheran Church allowed Sparks Senior Center participants to use their space for senior programs while the senior center flooring was being upgraded over the summer. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10551 HSA Our Savior Lutheran Church Donation Resolution R25-0000120 - Donation to Our Savior Lutheran Church](#)

- 8.D.5. Recommendation to approve a net-zero cross-fund budget appropriation transfer from Human Services Agency Homelessness Fund (F223) to Human Services Agency Indigent Fund (F221) in the amount of [\$34,442; including the purchase and/or use of prepaid cards/gift cards for participant incentives]. This amount represents a monetary donation from the Estate of Victor G. Bucher, which was incorrectly approved for deposit into F223. If approved, direct Finance to make the necessary cross-fund transfer. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10554 HSA Correct Donation Fund](#)

- 8.D.6. Recommendation to deobligate a previously approved allocation of Affordable Housing Trust Fund funds in the amount of [\$1,000,000] awarded to American Covenant Housing Foundation Inc. (ACHF) for the Sutro Senior Sanctuary Supportive Housing project. ACHF has stated that they are unable to complete the project and has subsequently rejected the funding. This deobligation will allow for the funding to be reallocated to other projects. The annual Affordable Housing Trust Fund report to the Board is also submitted with this staff report. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10569 HSA AHTF Deobligation and Report](#)
[American Covenant Fund Deobligation AHTF](#)
[AHTF Report to the BCC 11.18.25](#)

- 8.E.1. Recommendation to approve a Federal 2024 Library Services and Technology Act (LSTA) Continuing Education Grant-In-Aid Award scholarship in the amount of [\$4,508.00; 10% County match recommended] for the travel and training of four Washoe County Library employees who attended the Association of Rural and Small Libraries (ARSL) Conference in Albuquerque, New Mexico, for a retroactive term of September 17 to September 21, 2025, awarded to Washoe County Library by the Nevada State Library, Archives and Public Records through the Institute of Museum and Library Services; if approved, to direct Finance to make the necessary budget amendments. Library. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report - 11-18-25 - Federal 2024 LSTA Continuing Education Grant-In-Aid Award](#)
[Federal 2024 LSTA Continuing Education – Award Letter](#)

- 8.E.2. Recommendation to approve 2024 Library Services and Technology Act (LSTA) Digital Collection Development Grant Award funds in the amount of [\$25,000.00; 10% County match required] for digital materials, awarded to Washoe County Library by the Nevada State Library, Archives and Public Records through the Institute of Museum and Library Services for the retroactive grant period of July 1, 2024 to November 30, 2025; if approved, to direct Finance to make the necessary budget amendments. Library. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report - 11-18-25 - Federal 2024 LSTA Digital Collection Development Grant](#)
[Federal 2024 LSTA Digital Collection Development - Award letter](#)

- 8.F.1. Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$2,500.00] for Fiscal Year 2025-2026; District 3 Commissioner Mariluz Garcia recommends a [\$2,500.00] grant to Born 2 Ball Basketball Academy - a nonprofit organization created for charitable, religious, or educational purposes - to support bringing affordable competitive basketball opportunities to youth athletes in Reno and Sparks; approve Resolution necessary for same; and direct Finance to make the necessary disbursement of funds. Manager. (Commission District 3.) FOR POSSIBLE ACTION

Attachments: [11.18.2025 Staff Report Born 2 Ball](#)
[11.18.25 Resolution Born 2 Ball](#)

- 8.G.1. Recommendation to adopt the Washoe County Sheriff's Office - Forensic Science Division (WCSO-FSD) fee schedule to include services related to crime scene response, DNA, controlled substances, firearms, latent print processing and comparison, and toxicology, and to approve the method used to calculate fees for Fiscal Years 2027-2029. If approved, the fee schedule will be retroactive to July 1, 2025 for the Reno and Sparks Police Departments and effective July 1, 2026 for all other customer agencies. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-2025 - Sheriff - Forensic Science Division Billing Study.doc](#)
[WCSO-FSD Proposed Fee Schedule and Rates.docx](#)
[MGT Washoe County Crime Lab Report - Final.pdf](#)

- 8.G.2. Recommendation to accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$10,000.00, \$2,500.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, project number TS-2026-WCSO-1068, for overtime personnel costs associated with instructing the Drive Responsibly Includes Vehicle Education (DRIVE Program) for the grant period of effective date of authorization through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Sheriff - OTS DRIVE Program Grant \[\\$10,000\].doc](#)
[FY26 OTS DRIVE Program Agreement Fully Executed.pdf](#)

- 8.G.3. Recommendation to accept a fiscal year 2025 High Intensity Drug Trafficking Area (HIDTA) Northern Nevada Drug Task Force grant award [amount not to exceed \$10,000.00, no County match required] as administered from the Las Vegas Metro Police Department, Federal project number HID1825G0495-00, for overtime and investigative expenses from HIDTA for the retroactive grant period of January 1, 2025 through December 31, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Sheriff - FY25 HIDTA NNDTF Grant \[\\$10,000.00\].doc](#)
[NNDTF25 WCSO.pdf](#)

- 8.G.4. Recommendation to accept a fiscal year 2025 High Intensity Drug Trafficking Area (HIDTA) Northern Nevada Interdiction Task Force grant award amount not to exceed [\$60,000.00, no County match required] as administered from the Las Vegas Metro Police Department, Federal project number HID1825G0495-00, for overtime, investigative, and travel expenses from HIDTA for the retroactive grant period of January 1, 2025 through December 31, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Sheriff - FY25 HIDTA NNITF Grant \[\\$60,000.00\].doc](#)
[NNITF25 WCSO.pdf](#)

- 8.G.5. Recommendation to retroactively approve the interlocal contract between Washoe County Sheriff's Office and Reno/Sparks Indian Colony to provide dispatch services for the amount of [\$161,661.52] beginning July 1, 2025 for FY 25/26] and if approved authorize the Chair to execute the interlocal contract and authorize the Purchasing and Contracts Manager to execute contract renewal. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [11-18-25 BCC - Sheriff - RSIC Dispatch services \[\\$161,661.52\].doc](#)
[Contract WCSO RSIC.docx](#)

- 8.G.6. Recommendation to retroactively approve the interlocal contract between Washoe County Sheriff's Office and Pyramid Lake Tribal Police Department to provide dispatch services for the amount of [\$161,661.52] beginning July 1, 2025 for FY 25/26 and if approved authorize the Chair to execute the interlocal contract and authorize the Purchasing and Contracts Manager to execute contract renewal. Sheriff. (All Commission Districts.)
FOR POSSIBLE ACTION

Attachments: [11-18-2025 BCC - Sheriff - Pyramid Lake Tribal PD Dispatch services 2025.doc](#)
[Contract WCSO PLTPD. FY25 JF.docx](#)

- 8.G.7. Recommendation to retroactively approve the Law Enforcement Funding Agreement between the Burning Man Project (BMP) and Washoe County on behalf of Washoe County Sheriff's Office to provide extra staffing needed in the Gerlach/Empire area [Estimated \$129,582.00 annual costs reimbursed] during the Burning Man Festivals 2025 - 2028, Including one week prior and one week following the last day of the 2028 festival with the annual payment amount to be revised each year to adjust for increased costs. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 Sheriff - Burning Man Contract 2025-2028 \[\\$129,582.00\].doc](#)
[BM Contract 2025 thru 2028.pdf](#)
[BM 2025 Financials.pdf](#)

- 8.G.8. Recommendation to approve a Memorandum of Understanding (MOU) between Washoe County and the Washoe County Sheriff's Supervisory Deputies Association (WCSSDA), modifying provisions related to Article 22 (Special "Assigned" Pay Differentials) of the WCSSDA Collective Bargaining Agreement (CBA), to add the position of Sergeant assigned to the Northern Nevada Regional Intelligence Center (NNRIC) to the list of assignments that are eligible for a 5% special assigned pay differential, and to explain when the NNRIC Sergeant will receive the special assigned pay differential; and to approve modifications to the CBA consistent with the terms set forth in the MOU. The modification to the CBA applies for the four (4) year period of July 1, 2024, through June 30, 2028. This change could increase General Fund expenditures by up to \$23,790.00 over the next three fiscal years if the Incline Captain position remains filled. Sheriff. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [11-18-2025 BCC - Sheriff - Incline Commander Pay to NNRIC Sgt.docx](#)
[MOU - Assignment Diff signed WCSSDA.pdf](#)
[WCSSDA-2024-2028-Signed-CBA3.pdf](#)

- 8.H.1. Recommendation to approve and sign the Second Amendment to the License Agreement dated January 3, 2001, by and between ATC Operating Inc. and Washoe County to extend the term of the License Agreement for a total period of five (5) years, starting January 19, 2026, with option to renew for four additional periods of five years; a fee increase of [\$1,309.92] for the first year of the license extension, and a fee increase of five percent (5%) annually thereafter, beginning January 19, 2027; and authorize the Purchasing and Contracts Manager to execute the agreement. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Staff Report - WCRCS Red Peak Second License Amendment](#)
[BCC 11-18-25 - Red Peak Second License Amendment](#)
[BCC 11-18-25 - Red Peak Original License Agreement](#)
[BCC 11-18-25 - Red Peak First License Amendment](#)

- 8.I.1. Recommendation to approve and execute Resolution directing County Treasurer to give notice, pursuant to NRS 271.545 of the sale of properties subject to the lien of a delinquent special assessment in the following district: WCAD 32 - Spanish Springs Valley Ranches Rd, parcels: 076-361-08, 076-371-09, 076-391-21, 076-391-23, 076-900-04. (additional description of affected parcel contained in Exhibit "A" of attached Resolution.) No fiscal Impact to the General Fund. Treasurer. (Commission District 4 and 5). FOR POSSIBLE ACTION

Attachments: [2026-1-21 BCC SAD Sale](#)
[2026-1-21 BCC Resolution SAD Sale](#)
[2026-1-21 BCC Exhibit A SAD Sale](#)

- 8.I.2. Recommendation to Acknowledge Receipt of the Report of Sale- July 22, 2025, Delinquent Special Assessment Sale [Sale Proceeds \$0.00] as the parcels paid prior to the sale for the following district: WCAD 32 - Spanish Springs Valley Ranches Rd, parcels: 076-310-81, 076-372-03, 076-381-02, 076-381-12, 076-900-04, WCAD 39 - Lightning W Water System Supply Imp, parcel: 055-382-15 (No Fiscal Impact to the General Fund) Treasurer. (Commission District 2, 4 and 5.) FOR POSSIBLE ACTION

Attachments: [2025-11-18 BCC Report of Sale Staff Report](#)
[2025-11-18 BCC Report of Sale](#)

End of Consent Items

9. Recommendation to authorize the Chair of the Board of County Commissioners to execute a non-binding letter of intent from the Economic Development Authority of Western Nevada for the purposes of assisting Washoe County to assure the appropriate use and positioning of surplus land for the overall benefit of the community by developing the land to the highest and best use. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-2025 - Staff Report - EDAWN Letter of Intent](#)
[EDAWN Letter of Intent - partially executed](#)
[Exhibit A - LOI - WC-EDAWN](#)

10. Recommendation to elect to use ballots, including mail ballots and return envelopes, purchased by the State, as authorized by NRS 293.2694, for the 2026 Primary and General election cycle. The State contract was awarded to ProVote Solutions as the statewide vendor. If the County elects to use the ballots obtained by the State, the State vendor will provide Washoe County with all ballots, including, without limitation, mail ballots, return envelopes, secrecy sleeves, I Vote Stickers, and voter instruction materials. If approved authorize the Registrar of Voters to provide written notice to the Secretary of State of Washoe County's intent to use ballots purchased by the State, as required by NRS 293.2694(2). Voters. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11.18.2025 FY26-NVSOS Ballot Contract-Staff Report-Final](#)
[NVSOS-One-Pager Statewide-Ballot-Contract-2025](#)

11. Recommendation to approve the transition from Voter Verified Paper Audit Trail (VVPAT) equipped Dominion Voting Systems (now Liberty Vote) voting machines to ICX Ballot Marking Devices (BMDs) with vote center-based ballot scanning in an amount not to exceed [\$1,764,619.70], to be funded through the Capital Improvement Fund (CIP), project PW920234 and authorize the Purchasing and Contracts Manager to make the necessary purchases.

If the BMD purchase is approved, staff further recommends approval of an extension to the Liberty Vote annual software license and support contract agreement for hardware and software used by the Registrar of Voters Office in connection with the BMDs, in the amount of [\$357,821.36], with an approximate 3% annual escalator, extending the contract through December 31, 2030, with two optional one-year extensions, and authorize the Purchasing and Contracts Manager to execute the extension on behalf of Washoe County.

If the BMD purchase is not approved, staff recommends approval of the fifth amendment, which includes license and warranty extension only, with Liberty Vote for hardware and software used by the Registrar of Voters Office for the continued use of the VVPAT equipped voting machines, in the amount of [\$411,797.86], for the first year, with an approximate 3% annual escalator extending the contract through December 31, 2030, with two optional one-year extensions, and authorize the Purchasing and Contracts Manager to execute the fifth amendment on behalf of Washoe County. Voters. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11.18.2025-ROVFY26 BMD Procurement-Staff Report-Final](#)
[Liberty Vote - BMD Procurement - NV Washoe County Purchase Am. 5 08.26.2025 \(7\) \(002\) \(008\)](#)
[Liberty Vote - LW Extension Only - NV Washoe County Purchase Am. 5 08.26.2025](#)

12. Discussion and direction to staff on a request from the Washoe County Library Board of Trustees, after many hours of deliberation and discussion at publicly agendized, noticed, and executed meetings, for a fiscal year 2027 (July 1, 2026 - June 30, 2027) base budget equal to the combined current fiscal year 2026 budgets [General Fund \$14,374,168 and Library Expansion Fund \$3,299,910) adjusted as appropriate to account for future contractual obligations as the baseline budget within the General Fund of Washoe County for purposes of supporting library services in our community. Library. (All Commission Districts). FOR DISCUSSION ONLY

Attachments: [BCC 11-18-2025 - Staff Report - Library FY27 budget](#)

13. Recommendation to Acknowledge the Publication of Notice of Intent to Augment Budgets and approval of the attached resolution to augment the Fiscal Year 2026 Other Restricted Fund budget, pursuant to Nevada Revised Statute (NRS) 354.598005 and Nevada Administrative Code (NAC) 354.410, in the amount of [\$1,375,000.00] to appropriate previously unbudgeted sources consisting of non-pooled interest revenue, to support the remittance of Washoe County's Local Assistance and Tribal Consistency Fund (LATCF) monies, including the principal and interest earned, to the Community Foundation of Northern Nevada (CFNN) (to be approved at a future Board of County Commissioners meeting). The augmentation will increase revenue and expenditure budget authority for the purpose of remittance to CFNN, to support the creation of the Washoe Behavioral Health Endowment Fund, which in turn, will support operations and maintenance of the Washoe Behavioral Health Center; and direct Finance to make the appropriate budget amendments (no General Fund impact). Finance. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11.18.25 Staff Report FY25 Augmentation F270 LACTF](#)
[BCC 11-18-25 Augmentation Finance Resolution Other Special Revenue](#)

14. Recommendation to approve an Employment Agreement for Kate Thomas to serve as the Washoe County Manager, starting December 1, 2025 until November 30, 2027, including provisions for an annual salary of \$338,998.40, which reflects a 10% increase compared to Ms. Thomas' current Assistant County Manager base salary and reflects a salary approximately 1% less than the prior Washoe County Manager, and employment agreement benefits in the annual amount of \$14,900 and other provisions common to executive employment contracts including those of previous County Managers. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [County Manager Thomas Contract Staff Report](#)
[Thomas Employment Agreement](#)

15. Recommendation to approve a Recycled Water Infrastructure Oversizing Agreement between Washoe County and DiLoreto Construction and Development, Inc. for the costs associated with Washoe County's request to oversize a section of proposed recycled water line to a distribution main, located on Assessor Parcel Number 140-010-55, allowing for the expansion of recycled water distribution within the South Truckee Meadows Water Reclamation Facility service area [in the amount \$399,094.32]. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [11-18-2025 - Staff Report RECYCLED WATER](#)
[INFRASTRUCTURE OVERSIZING AGREEMENT DiLoreto](#)
[Exhibit A. Legal Description RECYCLED WATER](#)
[INFRASTRUCTURE OVERSIZING AGREEMENT DiLoreto](#)
[Exhibit C Easement Deed RECYCLED WATER](#)
[INFRASTRUCTURE OVERSIZING AGREEMENT DiLoreto](#)
[RECYCLED WATER INFRASTRUCTURE OVERSIZING](#)
[AGREEMENT - DiLoreto](#)

16. Recommendation to accept a FY26 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$326,690.20; \$49,004.00 county match] retroactive from July 1, 2025 to June 30, 2026 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 TMP10549 HSA Accept FY26 ADSD Homemaker grant \[326,690.20; 49,004.00 county match\]](#)
[16-000-02-L9W-26 NOSA](#)

17. Recommendation to approve the reimbursement of costs incurred by the City of Reno, the City of Sparks, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices as recommended by the 911 Emergency Response Advisory Committee on July 17, 2025, and September 18, 2025, in an amount not to exceed [\$1,047,166.19] as specified within the adopted Enhanced 911 Fund's operating budget. Technology Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Staff Report - 911 Reimbursements Granicus](#)

18. Recommendation to acknowledge receipt of the Interim Financial Report for Washoe County Governmental Funds for the Three Months Ended September 30, 2025 recognizing a total funds balance increase of \$35 million year-to-date and \$17 million year over year. This unaudited interim financial report is provided quarterly, in addition to the audited annual comprehensive financial report, to provide information on Washoe County's primary operating fund and accounts and identify significant variances between the years. - Unaudited. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Q1-2026 Financial Report-FINAL](#)

19. Introduction and first reading of an ordinance amending Washoe County Code Chapter 110 (Development Code) in Division Three-Regulation of Uses. These amendments include: modifying the title of Article 336 from “Affordable Housing Incentives” to “Housing Incentives”; adding provisions to describe the purpose of Article 336 Housing Incentives, and creating incentives for senior housing; and amending provisions to include “Senior Housing” as a residential use type in Table 110.302.05.1 and defining the term; and all matters necessarily connected therewith and pertaining thereto.

And if supported, set a public hearing for the second reading and possible adoption of the ordinance for December 16, 2025. Community Services.
(All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Staff Report - WDCA25-0009 1st Reading](#)
 [BCC 11-18-25 - Attachment A - Ordinance Working Copy](#)
 [BCC 11-18-25 - Attachment B - PC Action Order & Resolution](#)
 [BCC 11-18-25 - Attachment C - PC Staff Report](#)
 [BCC 11-18-25 - Attachment D - PC Memo](#)
 [BCC 11-18-25 - Attachment E - PC Staff Presentation](#)
 [BCC 11-18-25 - Attachment F - Video Recording of PC Meeting](#)
 [BCC 11-18-25 - 1st Reading Staff Presentation](#)

For the following item only (Agenda Item #20), the Board will convene in a joint session of the Washoe County Board of County Commissioners and the Truckee Meadows Fire Protection District Board of Fire Commissioners.

20. Introduction and first reading of an ordinance amending Washoe County Code Chapter 60 (Fire Prevention and Protection) to update the adopted editions of the International Fire Code (“IFC”) and International Wildland-Urban Interface Code (“IWUIC”) from the 2018 editions to the 2024 editions, with modifications to make them applicable to conditions within Washoe County; and to remove the adopted permit and service fee schedule from the Washoe County Code and provide for its adoption by resolution; and all matters necessarily connected therewith and pertaining thereto. And if introduced, set the second reading and public hearing for possible adoption of the ordinance on December 16, 2025. TMFPD. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Chapter 60 Code Amendments 1st Reading Staff Report](#)
[Ordinance- Chapter 60- Fire Prevention and Protection Working Copy](#)
[Exhibit A - WCC Ch 60 Fire Code - Draft Amendments](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

21. Public hearing: Second reading and possible adoption of an ordinance amending the Washoe County Code by repealing Chapter 11 (Alternative Sentencing) and by retaining, modifying and relocating a provision authorizing the Board of County Commissioners to adopt a fee schedule for the cost of supervision of probationers and supervised releasees, and providing for imposition and waiver of those fees; and all matters necessarily connected therewith and properly relating thereto. Manager. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Staff Report- Chapter 11- Alternative Sentencing Second Reading](#)
[Ordinance- Working Copy- Chapter 11- Alternative Sentencing- Version 1](#)
[Ordinance- Clean Copy- Chapter 11- Alternative Sentencing- Version 1](#)

22. Public Hearing: Second reading and possible adoption of an ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 to adopt a development agreement between Washoe County and Lifestyle Homes TND, LLC, to extend the deadline for recording the initial final map for Silver Hills, a residential subdivision (Tentative Subdivision Map Case No. WTM21-006), to August 24, 2029. The project is located on the east side of Red Rock Road, north of Longhorn Drive. The project encompasses a total of approximately 308.6 acres, and the total number of residential lots allowed by the approved tentative map is 358 lots. The parcel is located within the North Valleys Planning Area and Washoe County Commission District No. 5. (APN: 087-390-10).
- If approved, authorize the Chair of the Board of County Commissioners to sign the Development Agreement. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Staff Report - 2nd Reading Silver Hills Development Agreement](#)
[BCC 11-18-25 - Attachments A & A-1 - Ordinance & Agreement Silver Hills](#)
[BCC 11-18-25 - Attachment B - Application and Supplemental Narrative](#)
[BCC 11-18-25 - Staff Presentation Silver Hills](#)

23. Public Hearing: Second reading and possible adoption of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 approving a development agreement between Washoe County and Toiyabe Investment Co., a Nevada corporation, Helvetica CTV Crossbow, LLC, a Nevada limited liability company, Helvetica Tampa 24, LLC, a Delaware limited liability company, and Passive Creek, LLC, a Nevada limited liability company for Montreux 2000, a residential subdivision (Tentative Subdivision Map Case No. TM0007-002).
- The purpose of the development agreement is to extend the deadline for recording the next final map from July 24, 2025, to July 24, 2026, and to adopt amended conditions of approval (WAC25-0016).
- The project is located south of Mount Rose Highway at Bordeaux Drive. The project encompasses a total of approximately 411.11 acres and a 37.01-acre portion of the project is subject to the development agreement, and the total number of residential lots allowed by the approved tentative map is 357 with 301 lots recorded and 34 lots remaining to be recorded. The parcels are located within the Forest Planning Area and Washoe County Commission District No. 2. (APNs: 148-010-60, 148-351-08).
- If approved, authorize the Chair of the Board of County Commissioners to sign the development agreement. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Staff Report - 2nd Reading Montreux Development Agreement](#)
[BCC 11-18-25 - Attachments A & A-1 - Ordinance & Agreement Montreux](#)
[BCC 11-18-25 - Attachment B - Application Montreux](#)
[BCC 11-18-25 - Staff Presentation Montreux](#)
[BCC 11-18-25 - Applicant Presentation Montreux](#)

24. Public Hearing: Second reading and possible adoption of an ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 to adopt a development agreement between Washoe County and Petersen Village Phase 1 LLC, for Petersen Village (previously Village Parkway), a residential, common open space subdivision (Tentative Subdivision Map Case No. WTM21-007).

The purpose of the development agreement is to extend the deadline to present the first final map from September 7, 2025, to be recorded no later than September 7, 2027. The project is located on the west side of Village Parkway, north of Cold Springs Drive. The project encompasses a total of approximately 124.6 acres, and the total number of residential lots allowed by the approved tentative map is 349 lots. The parcels are located within the North Valleys Planning Area and Washoe County Commission District No. 5. (APNs: 087-400-11, 087-400-23, & 087-400-24).

If approved, authorize the Chair of the Board of County Commissioners to sign the Development Agreement. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

Attachments: [BCC 11-18-25 - Staff Report - 2nd Reading Petersen Village Development Agreement](#)
[BCC 11-18-25 - Attachments A & A-1 - Ordinance & Agreement Petersen Village](#)
[BCC 11-18-25 - Attachment B - Application Petersen Village](#)
[BCC 11-18-25 - Staff Presentation Petersen Village](#)

End Of Scheduled Public Hearings

25. Public Comment. Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Commission agenda. Unused time may not be allocated to other speakers. Comments are to be made to the Commission as a whole.

26. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hill

Community Homelessness Advisory Board
Downtown Reno Business Improvement District (alternate)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Water Authority Board
Truckee North Tahoe Transportation Management Association Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority (alternate)
Western Regional Water Commission (WRWC) – TMWA Appointed

Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)
Nevadaworks
Regional Transportation Commission (alternate)
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District
Western Nevada Development District (WNDD) (alternate)

Commissioner Clark

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO) (alternate)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District (alternate)
Western Nevada Development District (WNDD)

Commissioner Garcia

Community Homelessness Advisory Board (alternate)
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada)
Nevada Tahoe Conservation District Board of Supervisors (alternate)
Regional Fire Service Study Board (SB319)
Regional Transportation Commission
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Open Space and Regional Parks Commission (liaison)
Washoe County Stadium Authority
Western Regional Water Commission (WRWC) – TMWA Appointed

Commissioner Andriola

District Board of Health
Nevada Association of Counties Board of Directors (NACO)
Regional Fire Service Study Board (SB319)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Investment Committee
Washoe County Regional Animal Services
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority
Western Regional Water Commission