

BOARD OF FIRE COMMISSIONERS  
Chair, Clara Andriola, District 4  
Vice-Chair, Mariluz Garcia, District 3  
Alexis Hill, District 1  
Michael Clark, District 2  
Jeanne Herman, District 5

FIRE CHIEF  
Richard J. Edwards

DEPUTY DISTRICT ATTORNEY  
Jennifer Gustafson



## Notice of Meeting and Agenda

### TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, June 2, 2026

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent section is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, at least two business days prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting on any matter, whether listed on the agenda or not, and are limited to three minutes per person per comment period. Additionally, public comment will be heard during individually numbered items designated as "for possible action" on the agenda; is limited to three minutes per person per comment period; and should pertain to the specific item(s) being considered by the commission. Persons are invited to submit comments in writing on the agenda items by emailing [publiccomment@tmfpd.us](mailto:publiccomment@tmfpd.us) and/or attend and make comment on that item at the Board of Fire Commissioners meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the

business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board of Fire Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board of Fire Commissioners will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commissioners may do this either during the public comment item or during the item entitled "Commissioners'/Fire Chief's announcements, requests for information, or topics for future agendas."

**Posting of Agenda.** Pursuant to NRS 241.020(4), the Agenda for the Board of Fire Commissioners has been physically posted at the Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and supporting materials for the items on the agenda, provided to the Board of Fire Commissioners are available to members of the public at the District's Administrative Office (3663 Barron Way, Reno, Nevada), by contacting Sandy Francis, phone (775) 328-6124, email [sfrancis@tmfpd.us](mailto:sfrancis@tmfpd.us), and are available on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

### **Agenda.**

1. Salute to the Flag
2. Call to Order and Roll Call

3. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. The Board will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from May 5, 2026, Board of Fire Commissioners Meeting (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:**     [Item #5A 2026-05-05 Draft Meeting Minutes](#)

B. Recommendation to approve a Cooperative Agreement between the Truckee Meadows Fire Protection District and East Fork Fire Protection District to establish the practice of Automatic and Mutual Aid between the Districts for an initial term expiring on June 30, 2027 (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:**     [Item #5B EFFPD Cooperative Agreement Staff Report](#)  
                                 [Item #5B EFFPD Cooperative Agreement](#)

C. Recommendation to approve an agreement between the University of Nevada, Reno and the Truckee Meadows Fire Protection District to provide assistance to the University of Nevada, Reno with entry into and maintenance in the Incident Qualification System and Interagency Resource Ordering Capability system (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:**     [Item #5C UNR Interlocal Agreement Staff Report](#)  
                                 [Item #5C UNR Interlocal Agreement](#)

D. Recommendation to ratify a Change Order modifying the “Construction Agreement TMFPD Station 35 Project”, an agreement between Truckee Meadows Fire Protection District and Plenum Builders, Inc. to provide Construction Management services for the construction of Truckee Meadows Fire Protection District Fire Station #35. The Change Order extends the project’s completion date (and contract) from May 22, 2026, to June 19, 2026 (Commission District 4). FOR POSSIBLE ACTION

**Attachments:** [Item #5D Plenum Station 35 Change Order Staff Report](#)  
[Item #5D Plenum Change Order - Station 35](#)  
[Item #5D Plenum Construction Agreement - Station 35](#)  
[Item #5D Plenum Notice to Proceed - Station 35](#)

E. Recommendation to approve Amendment #1 to the State of Nevada Department of Administration Purchasing Division contract for fire fuels and vegetation management services statewide, increasing the Total contract “not to Exceed” cost by \$10,000,000 for a total not to exceed cost of \$31,616,000. and if approved, restate the Fire Chief’s authorization to sign this contract and any future awards under it (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:** [Item #5E State of Nevada Contract for Services Staff Report](#)  
[Item #5E State of Nevada Contract for Services](#)  
[Item #5E State of Nevada Contract Amendment](#)

End of Consent Items

6. International Association of Fire Fighters Local 2487 Report. [Non-Action Item]

7. Fire Chief Report - [Non-action item. For Discussion Only.]
  - A. Informational briefing on operational matters and activities for May 2026 and June 2026 to include the following items:
    1. Capital Projects Apparatus Update
    2. Capital Project Construction Update
    3. Regional Operations Update
    4. Wildland Fuels Mitigation Update
  - B. Monthly Response Statistics for April 2026
  - C. Monthly Prevention Statistics for April 2026

**Attachments:**    [Item #7A Chief's Monthly Report for June 2026](#)  
[Item #7B April 2026 Response Statistics](#)  
[Item #7C April 2026 Fire Prevention Statistics](#)

End of Fire Chief Report

8. Recommendation to adopt Truckee Meadows Fire Protection District Resolutions TM02-2026 to amend the District's Fiscal Year 2025-2026 Budget for the Emergency Medical Services Fund in the amount of \$8,714.01; TM03-2026 to amend the District's Fiscal Year 2025-2026 Budget for the Capital Fund for Fleet, Special Apparatus in the amount of \$3,213,727.00; and TM04-2026 to amend the District's Fiscal Year 2025-2026 Budget for General Fund in the amount of \$39,120.00; and if approved, direct the District to make the appropriate budget adjustments (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:**    [Item #8 Budget Augment and Amend Staff Report](#)  
[Item #8 EMS Fund Amend Resolution TM02-2026](#)  
[Item #8 Capital Projects Augment & Amend](#)  
[Resolution TM03-2026](#)  
[Item #8 General Fund Augment & Amend Resolution](#)  
[TM04-2026](#)

9. Financial presentation on the status of the Fiscal Year 2025-2026 General Fund & Capital Project Funds as of April 30, 2026. [Non-action item]

**Attachments:** [Item #9 FY26 Financial Status Presentation Staff Report](#)  
[Item #9 FY26 Financial Status Presentation](#)  
[Item #9 FY26 General Fund Summary](#)  
[Item #9 FY26 Capital Fund Summary](#)

10. Recommendation to conduct the 2025-2026 annual performance evaluation of Fire Chief Richard Edwards, including a discussion of the 2025-2026 Annual Performance Feedback Survey results completed by various evaluators and the adoption of 2026-2027 Priorities and Expectations, pursuant to Paragraph 7 of the Employment Agreement executed on June 3, 2025 (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:** [Item #10 Edwards Evaluation Staff Report](#)  
[Item #10 Chief Edwards 2025-2026 Goals and Objectives](#)  
[Item #10 Edwards Evaluation Survey Feedback](#)  
[Item #10 Chief Edwards 2025-2026 Accomplishments](#)  
[Item #10 Chief Edwards 2026-2027 Priorities and Expectations](#)

11. Recommendation to approve a First Amendment to The Employment Agreement between Truckee Meadows Fire Protection District Board of Fire Commissioners and Richard J. Edwards, Fire Chief, to: (1) extend the Chief's current contract term from July 1, 2026 to June 30, 2031, (2) increase severance pay from three months to six months of base salary; (3) establish parameters for merit-based salary increases and performance bonuses, (4) revise vacation accrual to provide a prorated 167 hours of earned vacation for the remainder of 2026, and 213 hours of annual vacation accrual beginning January 1, 2027; (5) clean-up and clarification of existing language, and (6) add a successorship provision in the event of agency consolidation (All Commission Districts). FOR POSSIBLE ACTION

**Attachments:** [Item #11 Edwards Employment Agreement First Amendment Staff Report](#)  
[Item #11 Edwards Employment Agreement First Amendment](#)  
[Item #11 Edwards Employment Agreement 07-01-2025](#)

12. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
13. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. Comments are to be made to the Board of Fire Commissioners as a whole.
14. Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

Adjournment