

BOARD OF FIRE COMMISSIONERS
Chair, Clara Andriola, District 4
Vice-Chair, Mariluz Garcia, District 3
Alexis Hill, District 1
Michael Clark, District 2
Jeanne Herman, District 5

FIRE CHIEF
Richard J. Edwards

DEPUTY DISTRICT ATTORNEY
Jennifer Gustafson



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, September 1, 2026

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent section is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, at least two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting on any matter, whether listed on the agenda or not, and are limited to three minutes per person per comment period. Additionally, public comment will be heard during individually numbered items designated as "for possible action" on the agenda; is limited to three minutes per person per comment period; and should pertain to the specific item(s) being considered by the commission. Persons are invited to submit comments in writing on the agenda items by emailing publiccomment@tmfpd.us and/or attend and make comment on that item at the Board of Fire Commissioners meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the

business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Fire Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board of Fire Commissioners will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commissioners may do this either during the public comment item or during the item entitled "Commissioners'/Fire Chief's announcements, requests for information, or topics for future agendas."

Posting of Agenda. Pursuant to NRS 241.020(4), the Agenda for the Board of Fire Commissioners has been physically posted at the Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda, provided to the Board of Fire Commissioners are available to members of the public at the District's Administrative Office (3663 Barron Way, Reno, Nevada), by contacting Sandy Francis, phone (775) 328-6124, email sfrancis@tmfpd.us, and are available on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

Agenda.

1. Salute to the Flag
2. Call to Order and Roll Call

3. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. The Board will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the June 23, 2026, and July 7, 2026, Board of Fire Commissioners meetings (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5A 2026-06-23 Draft Meeting Minutes](#)
[Item #5A 2026-07-07 Draft Meeting Minutes](#)

B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on November 3, 2026, at 10 a.m. and reschedule the meeting for November 10, 2026, at 9 a.m. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5B Mtg. Cancellation & Reschedule Staff Report](#)
[Item #5B Mtg. Cancellation & Reschedule Notice](#)

C. Recommendation to accept on behalf of the Truckee Meadows Fire Protection District, a subgrant award from the State of Nevada's Division of Public and Behavioral Health (DPBH) in the amount of \$2,560.95 for the purchase of one sim stethoscope, which will be used in training of air management scenarios that may occur during emergency medical services calls; authorize the Fire Chief to execute the grant agreement and related documents; and if accepted, direct staff to make the necessary budget adjustments (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5C EMS Training SubGrant Staff Report](#)
[Item #5C EMS Training SubGrant Award](#)

D. Recommendation to accept a sub-grant award on behalf of the Truckee Meadows Fire Protection District (TMFPD) from Washoe County upon recommendation by the Washoe County Local Emergency Planning Committee (LEPC), providing funding for the purchase of thirteen (13) Cyanokits from the Operations, Planning, Training and Equipment State Emergency Response Commission (SERC) FY 2027 Grant from the Nevada State Emergency Response Commission in the amount of \$14,640.00; and if accepted, direct staff to make the necessary budget adjustments (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5D Cyanokits SubGrant Award Staff Report](#)
[Item #5D CyanoKit Subgrant Award](#)

E. Recommendation to accept on behalf of the Truckee Meadows Fire Protection District a donation of one (1) Lucas Mechanical Compression Device, including any carrying cases and corresponding supplies, valued at \$19,204.20 from the Inter-Hospital Coordinating Council (IHCC); and if accepted, express sincere appreciation for the thoughtful contribution; and if accepted direct staff to make necessary budget adjustments (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5E Lucas Device Donation Staff Report](#)
[Item #5E Lucas Transfer Log](#)
[Item #5E Lucas Device Donation Documentation](#)

F. Recommendation to approve the re-classification of one (1) vacant Logistics Coordinator Regular NV PERS position at an annual salary range of \$61,901 to \$80,392 to a Logistics Support Specialist Regular NV PERS position at an annual salary range of \$60,154 to \$78,250 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5F Logistics Coordinator Reclassification Staff Report](#)

End of Consent Items

6. Resolution to recognize and express sincere appreciation for Truckee Meadows Fire Protection District Communications Manager Adam Mayberry. FOR POSSIBLE ACTION

Attachments: [Item #6 Adam Mayberry Resolution TM07-2026](#)

7. Introduction of New Employees, Public Information Officer Kimberly Flores, and Fire Management Officer Scott Lucas. [Non-action Item]

8. Badge Pinning and Introduction for Fire Mechanic Chris McKenzie, and EMS Coordinator Courtney Harrell. [Non-action Item]
9. International Association of Fire Fighters Local 2487 Report. [Non-action Item]
10. Fire Chief Report - [Non-action item. For Discussion Only.]
 - A. Informational briefing on operational matters and activities for August 2026 and September 2026 to include the following items:
 1. Capital Projects Apparatus Update
 2. Capital Projects Construction Update
 3. Regional Dispatch Update
 4. Wildfire Season Update
 - B. Monthly Response Statistics
 1. June 2026
 2. July 2026
 - C. Monthly Prevention Statistics
 1. June 2026
 2. July 2026

Attachments: [Item #10A Chief's Monthly Report for July 2026](#)
[Item #10B.1 June 2026 Response Statistics](#)
[Item #10B.2 July 2026 Response Statistics](#)
[Item #10C.1 June 2026 Prevention Statistics](#)
[Item #10C.2 July 2026 Prevention Statistics](#)

End of Fire Chief Report

11. Recommendation to approve a Memorandum of Understanding between the Truckee Meadows Fire Protection District and the Truckee Meadows Firefighters Association IAFF Local 2487's Non-Supervisory Unit to memorialize an agreement between the District and Association to extend the duration of the existing collective bargaining agreement (2024-2026) between the parties to June 30, 2027 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #11 Non Supervisory CBA Ext MOU Staff Report](#)
[Item #11 Non Supervisory CBA Extension MOU](#)

12. Recommendation to accept Truckee Meadows Fire Protection District's Debt Management Policy, Indebtedness Report, and Five-Year Capital Improvement Plan as of June 30, 2026 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #12 Debt Mgmt Policy, Deb. Report & 5yr CIP](#)
[Accept. Staff Report](#)
[Item #12 Indebtedness Report](#)
[Item #12 Capital Improvement Plan](#)
[Item #12 Debt Management Policy](#)

13. Financial presentation on the status of the Fiscal Year 2026-2027 General Fund & Capital Project Funds as of July 31, 2026. [Non-action item]

Attachments: [Item #13 FY27 Financial Status Presentation Staff](#)
[Report](#)
[Item #13 FY27 Capital Fund Detail](#)
[Item #13 FY27 General Fund Detail](#)

14. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
15. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. Comments are to be made to the Board of Fire Commissioners as a whole.
16. Closed Session for the purpose of discussing labor issues with the Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION.

Adjournment