

WASHOE COUNTY & TRUCKEE MEADOWS FIRE PROTECTION DISTRICT PERMIT AND SERVICE FEE SCHEDULE

The following Permit and Service Fee Schedule is adopted pursuant to Washoe County Code ("WCC") Section 60.100.060 to establish fees for permits and the associated inspections required in the 2024 editions of the International Fire Code (IFC) and the International Wildland-Urban Interface Code (IWUIC), as adopted by the Washoe County Commission and the Truckee Meadows Board of Fire Commissioners, and to establish fees for services performed by the Truckee Meadows Fire Protection District. The permit and service fees herein are intended to offset costs of regulating conditions hazardous to life or property.

General Provisions

The fees outlined in this Permit and Service Fee Schedule are to be applied independently of each other. Failure to pay fees within the time period specified on the permit application, work order or invoice from the Truckee Meadows Fire Protection District shall be sufficient grounds to withhold a permit, inspection or to void a permit previously issued.

Federal, state and local governmental entities are exempt from the payment of permit and plan check fees. Nonprofit organizations are not exempt from the payment of fees.

Where any person conducts an activity or use not specifically mentioned or identified in the IFC or IWUIC, as adopted by the Washoe County Commission or Truckee Meadows Board of Fire Commissioners, or in the Permit and Service Fee Schedule, the Fire Code Official shall have the power to require a permit for such activity or use and to classify the activity or use into the permit category it most closely resembles. The determination of permit fees for such activity or use shall be at the sole discretion of the Fire Code Official. Nothing in this section shall be construed to apply to any activity or use specifically covered in any other title of the Washoe County Code.

Permits required for Construction, Plan review, and Associated Inspection Fees

Fire Permit Fees (which include both Fire Plan Review and Fire Inspections) are listed below. "Fire Permit Fee" means the fee due upon the submission of an application for a building permit, fire protection system, fire protection system correction for any plan reviews and inspections done under applicable fire codes in connection with the issuance of a building permit or permits for fire protection systems and fire protection system corrections.

In addition to the fees listed below, a fee equating to 4% (four percent) of the Fire Protection Permit Fee (Fire Plan Review and Fire Inspections) shall be charged to the applicant for each TMFPD Permit as a Fire Technology (Fire Tech) Fee which will be deposited to the Washoe County TS Fund assigned to the support of the Accela Program.

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|------------|---|---|
| PRF | Single Family Dwelling, Accessory Buildings, Commercial Buildings, Tenant Improvement and all other Permits requiring TMFPD review. | 12% or the percentage as set by the BCC's most recent Resolution of the Calculated Washoe County Building Permit Fee. |
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|-------------|--|---|
| MPR | Master Plans (Multifamily, Commercial and Industrial Subdivisions) | 20% or the percentage as set by BCC's most recent Resolution of the Calculated Washoe County Building Permit Fee. |
| MRR | Master Plan Repeat (with site) | 12% or the percentage as set by the BCC's most recent Resolution of the Calculated Washoe County Building Permit Fee. |
| FPP | Fire Protection Permits – Plan Review and Initial Inspection Fee | See FPP Table. |
| FPPR | Fire Protection Permits - Plan Review Revisions | \$160 per occurrence per permit. |

| FIRE PROTECTION PERMITS FEES (FPP) TABLE | |
|---|--|
| Total Valuation | Fee* |
| 0.01 - 500.00 | 100.00 |
| 500.01 - 2,000.00 | 100.00 for the first \$500.00 plus \$3.36 for each additional \$100.00 or fraction thereof, to and including \$2,000.00 |
| 2,000.01 - 25,000.00 | 150.40 for the first \$2,000.00 plus \$15.14 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 |
| 25,000.01 - 50,000.00 | 498.62 for the first \$25,000.00 plus \$10.90 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 |
| 50,000.01 - 100,000.00 | 771.12 for the first \$50,000.00 plus \$7.63 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 |
| 100,000.01 - 500,000.00 | 1,152.62 for the first \$100,000.00 plus \$7.63 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00 |
| 500,000.01 - 1,000,000.00 | 3,524.62 for the first \$500,000.00 plus \$5.07 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00 |
| 1,000,000.01 - 10,000,000.00 | 6,059.62 for the first \$1,000,000.00 plus \$3.36 for each additional \$1,000.00 or fraction thereof, to and including \$10,000,000.00 |
| 10,000,000.01 and up | 36,299.62 for the first \$10,000,000.00 plus \$2.36 for each additional \$1,000.00 or fraction thereof. |
| Renewal of Expired Permits | \$100 plus 10 percent of the original fee. |

| Service | Fee*+ |
|---|---|
| Initial required inspection for permitted construction | No additional fee. |
| First and subsequent re-inspections to verify deficiencies noted during a construction inspection have been corrected. | \$100 per inspection. |
| Second and subsequent inspections due to a partial inspection or partial approval. | \$100 per inspection. |
| Same day inspections (requested after 3 pm of the previous business day). | \$160 per inspection. * |
| Application for Alternate Material or Method, Code Modification, or Practical Difficulty. | \$100 per application. One request allowed per application. |
| Consultation regarding projects prior to submission for a building permit and for projects not requiring a building permit. | \$80 per hour rounded up to the nearest ½ hour. One hour minimum. |
| Unauthorized Construction Fees (Installing a fire protection system without approved plans and permit). | \$500 or double the permit fee, whichever is greater. |
| Inspection(s) outside of normal business hours. | \$80 per hour per inspector per permit. 3 hour minimum. + |
| Requests for Expedited Fire Protection Plan Review and/or Plan Review conducted outside of normal business hours. | \$100 per hour rounded up to the nearest ½ hour. 2 hour minimum per plan review requested. + |
| Fire Flow Test | \$80 per test requested. |
| Fire Protection Report and Technical Report Reviews (Fire and Life Safety Reports, Hazardous Materials Reports, etc.) | \$100 per hour rounded up to the nearest ½ hour. 1 hour minimum. |
| Outsourced Plan Review | 1) Fee charged by the outsourcing agency and 2) an administrative fee of 50% of the outsourced agency fee or \$100, whichever is greater. |

*Fees associated with same day, after hours, and construction re-inspections are to be applied to each inspection associated with a unique permit number.

+ Total time is to include ½ hour travel to and ½ hour travel from the site.

Permits Required for Annual and Temporary Operation, Business Licensing and Associated Inspection Fees

Permits required by the 2024 edition of the International Fire Code as adopted by the Washoe County Commission and the Truckee Meadows Fire Protection District Board of Fire Commissioners shall have associated fees as specified below.

| Service | Fee*+ |
|---|-------------------------------|
| Standard Inspection Fee | \$80 per required inspection. |
| Annual Operational Permits | \$80 per required permit. |
| Temporary Operational Permits | \$100 per required permit.*+ |
| Failure to Pay for Annual Permits within 30 days of Permit Inspection (Fee charged in addition to the initial permit fees). | \$80 per required permit. |

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| Failure to obtain a required Temporary Permit (Fee charged in addition to the required permit fee) | \$100 per required permit. |
| Business License Inspection, Initial | \$80 per required inspection.* |
| Same day inspections (requested after 3 pm of the previous business day) | \$160 per inspection.* |
| First and second re-inspection to verify compliance of deficiencies noted during a permit inspection business license inspection, or any other inspection having been corrected. | No Fee. |
| Third and subsequent re-inspections to verify compliance of deficiencies noted during a permit inspection business license inspection, or any other inspection having been corrected. | \$80 per inspection. |
| Tank Removal or Abandonment | \$100 per tank. |

*Fees associated with same day and/or after hours are to be applied to each inspection associated with a unique permit number.

+ Total time is to include ½ hour travel to and ½ hour travel from the site.

Hazardous Materials Range Fees

Facilities storing or using large quantities of hazardous materials are to have their permit fees augmented by the following range table. The range is based on maximum quantities that are stored and/or used at any given time, rounded to the nearest unit of measurement for the substance (gallons for liquids, pounds for solids and cubic feet at NTP for gases). The fees specified in the range table are in addition to the permit category fees above. Range fees for liquids, solids, and gases are to be independent of each other.

Range Calculation Table*

| Liquids (Gallons) | Solid (Pounds) | Gases (ft ³ at NTP) | Fee | Range |
|----------------------|-------------------|-----------------------------------|-------------------|-------|
| 0 to 55 | 0 to 550 | 1 to 198 | No additional fee | 0 |
| 56 to 499 | 551 to 999 | 199 to 1,998 | \$80 | 1 |
| 500 to 945 | 1,000 to 1,999 | 1,999 to 3,599 | \$160 | 2 |
| 946 to 1,835 | 2,000 to 2,999 | 3,600 to 6,799 | \$240 | 3 |
| 1,836 to 4,499 | 3,000 to 3,999 | 6,800 to 16,399 | \$320 | 4 |
| 4,500 to 15,179 | 4,000 to 4,999 | 16,400 to 34,999 | \$480 | 5 |
| 15,180 to 65,580 | 5,000 to 9,999 | 35,000 to 53,999 | \$560 | 6 |
| 65,581 to 69,999 | 10,000 to 10,999 | 54,000 to 73,999 | \$640 | 7 |
| 70,000 to 74,999 | 11,000 to 11,999 | 74,000 to 79,999 | \$720 | 8 |
| 75,000 to 84,999 | 12,000 to 14,999 | 80,000 to 89,999 | \$800 | 9 |
| 85,000 and up | 15,000 and up | 90,000 and up | \$880 | 10 |

Fees for Other Services

Other services provided by the Truckee Meadows Fire Protection District are subject to the fees set forth below.

| Service | Fee+ |
|---|---|
| First and second re-inspections to verify deficiencies noted during a complaint inspection have been corrected. | No Fee. |
| Third and subsequent re-inspections to verify deficiencies noted during a complaint inspection have been corrected. | \$80 per inspection. |
| Same day inspections (requested after 3 pm of the previous business day). | \$160 per inspection. |
| Fire Watch Service | \$80 per hour per inspector. 3 hour minimum. + |
| Inspection(s) requested outside of normal business hours. | \$80 per hour per inspector per permit. 3 hour minimum. + |
| File Search | \$80 per hour rounded up to the nearest ½ hour. 1 hour minimum. |
| Consultation or testimony by any fire personnel in a civil proceeding. | \$160 per hour requested. |
| Emergency personnel, apparatus, or unit standby. | Actual personnel cost of services requested + 10% |

+ Total time is to include ½ hour travel to and ½ hour travel from the site.

**RESOLUTION ADOPTING A PERMIT AND SERVICE FEE SCHEDULE FOR FIRE
RELATED MATTERS FOR WASHOE COUNTY AND THE TRUCKEE MEADOWS
FIRE PROTECTION DISTRICT**

A RESOLUTION SETTING WASHOE COUNTY’S AND TRUCKEE MEADOWS FIRE PROTECTION DISTRICT’S PERMIT AND SERVICE FEE SCHEDULE AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, Washoe County (“the County”) is a political subdivision of the State of Nevada, and the Truckee Meadows Fire Protection District (“the District”) is a county fire protection district created pursuant to NRS Chapter 474; and

WHEREAS, both the Washoe County Commission, on behalf of the County, and the Truckee Meadows Fire Protection District Board of Fire Commissioners, on behalf of the District, updated their Fire Code contained in Washoe County Code (“WCC”) Chapter 60 on December 16, 2025, to be effective on January 1, 2026; and

WHEREAS, WCC Chapter 60 applies to all area within the jurisdictional boundaries of Washoe County’s fire prevention and protection responsibilities (i.e., unincorporated Washoe County outside of the jurisdictional boundaries of another authority having jurisdiction over fire prevention and protection), and all area within the jurisdictional boundaries of the Truckee Meadows Fire Protection District; and

WHEREAS, WCC 60.100.060, as amended, authorizes the Washoe County Commission and the Truckee Meadows Fire Protection District Board of Fire Commissioners to adopt by resolution a permit and service fee schedule; and

WHEREAS, the purpose of the permit and service fee schedule is to partially offset costs of regulating conditions hazardous to life or property, as specified in the International Fire Code (“IFC”) and the International Wildland-Urban Interface Code (“IWUIC”), as adopted with modifications by the Washoe County Commission and Truckee Meadows Fire Protection District Board of Fire Commissioners; and

WHEREAS, the County and the District desire to adopt the permit and service fee schedule by resolution and such fee schedule is attached hereto and incorporated herein by this reference; and

WHEREAS, the fee schedule attached hereto contains the exact fees contained in Exhibit B to the outgoing Fire Code section referenced above (i.e., WCC 60.100.060) without change, and that such fees were previously adopted in Ordinance No. 1650; and

WHEREAS, the County and the District no longer wish to adopt their permit and service fee schedule as part of the Washoe County Code, but rather, by resolution as provided herein and as authorized by WCC 60.100.060.

NOW THEREFORE, BE IT RESOLVED that effective immediately, the Washoe County Commission and the Truckee Meadows Fire Protection District Board of Fire Commissioners, do jointly hereby recognize, accept and adopt the attached permit and service fee schedule for fire related matters,

which contains the same fees set forth in the outgoing version of the Fire Code; and hereby authorize enforcement of this fee schedule within the County's and the District's respective jurisdictions.

BE IT FURTHER RESOLVED that the District is hereby fully appointed and authorized to enforce this permit and service fee schedule in and on behalf of Washoe County, to the extent permitted through interlocal agreement.

[Business Impact Note: The Washoe County Commission and the Truckee Meadows Fire Protection District Board of Fire Commissioners hereby determine that the fees imposed by this resolution currently exist in WCC Chapter 60; and therefore, no new or amended fees are imposed herein. Accordingly, the requirements of NRS Chapter 237 are not applicable.]

ADOPTED this 16th day of December 2025.


Chair

Washoe County Commission
Truckee Meadows Fire Protection District Board
of Fire Commissioners


Washoe County Clerk

